



City Administrator's Report November 1, 2020

CVB/Community Coordinator

- CVB Staff attended the Kansas Tourism Conference online throughout the month. It was a great conference and we had several great things happen this year for Great Bend!
 - Christina was officially certified as a Kansas Destination Specialist! She is among other professional tourism individuals that excel in the State of Kansas knowledge, tourism, marketing and leadership.
 - Great Bend won 2 State marketing awards! One for the Zoo Rack Card and the other for www.exploregreatbend.com website.
 - Great Bend was also part of another award for the Visitor Guide win of the South-Central Kansas Tourism Region – Christina is the President of this group.
 - Overall a virtual conference isn't ideal, but Great Bend CVB staff worked hard and participated in all the elements to make sure Great Bend name is out there and active within state tourism!
- The CVB sponsored the Hunters Breakfast again with KWEC and hosted around 115 hunters in appreciation – we also provided great bend information to each of the hunters.
- The CVB attended the local Byway meeting & the State Byway Conference this month. Several good things happening for our Wetlands & Wildlife National Scenic Byway! This is a partnership with Barton County, KWEC, Cheyenne Bottoms – Dept, of Wildlife & Parks, and Stafford County.
- The CVB has been busy with giving out Great Bend information this month, we have given info packets to Retail trade show groups, a local hunting lodge to share info about Great Bend. Also had requests to send out info to a group in New Mexico, South Carolina & Tennessee.
- The month of November will be Explore Great Bend month again and Participating retailers will be ready to host a different event each Saturday in November. Each Saturday and Black Friday shoppers can register to win, and stores will be hosting different events to promote shopping local for the holidays!
- Be sure to check out the Holiday Event Brochure for November and December – so much holiday fun happening in Great Bend!
- Holiday season is coming up which means we are looking for Trail of Lights Greeters again for our Brit Spough Park entrance. We are gathering goodie bag items to giveaway to those that drive through but also if you are interested in being a Trail of Lights Greeter to some evening in December, Christina is gathering volunteers to be the cheerful faces that spread holiday joy.

Human Resources

- **We would like to welcome the following new staff members:**
 - Doug Kelley – Service Person I, Utilities
 - Sam Goecke – Firefighter
 - Jordan Elliott – Firefighter
 - Skyler Edwards – Firefighter



- Jose Montelongo – Service Person I, Streets
- Levi Hallman – Police Officer
- Ruth Staley – Customer Service Representative, Zoo

- Job Openings:
 - **Part Time:**
 - Zookeeper

- **Full Time:**
 - Police Officer (4 openings)
 - Firefighter/EMT
 - Service Person I – Utilities (4 openings)

Network Administrator

- Testing Drive Strike software to be able to lock and wipe lost or stolen mobile devices – currently testing offline mode with Bitlocker
- Setup IP phones for CVB portion at Events Center to move them to City phone system – currently waiting on Cox to port over numbers from Nex-tech
- Replaced IP Phone at Cemetery shop
- Mounted TV's for breakout rooms and have them connected via WIFI and HDMI
- Setup additional tv for breakout room along with sling studio, cameras and microphone system for council meetings at Events Center
- Set new passwords for Access points for Wi-Fi at Events Center for Eco Devo and for breakout rooms – access rules have been set so each side won't see the other
- Tested Forensic Dossier Cloning Device to wipe and clone hard drives
- Worked setting up and testing automation in Laserfiche
- Updating Fund Balance for Utility Billing next Thursday
- Continuing Phishing Awareness and testing for City

Public Lands

- Supported 7 events at JKS, 3 functions at the Event Center.
- Assisted with an abatement.
- Drag strip project began.
- Al Burns infield leveling and sod is complete.
- Light project is progressing well. Al Burns light poles installation started 10-30-20.
- Attended preconstruction meeting for the tennis court fence replacement.
- Winterizing, fertilizing, and over seeding has been completed for the year.
- Annual tree trimming, removal, and transplanting has started.
- Christmas decoration installation will begin 11-2-20.

Public Works



Property Maintenance Enforcement

- 305 Complaints this month with 31 being citizen reported
 - 136 complaints for trash/refuse
 - 61 complaint for motor vehicles
 - 72 complaints for overgrown vegetation
 - 0 complaint for illegal dumping
 - 0 complaint for minimum standards
 - 0 complaint was investigated, and no violations were found
 - 0 Structure Fire
 - 2 complaints for graffiti
 - 34 Building/ Structure/ Fire/Recreational Vehicles
- 278 Abatement notices sent out (All Vegetation)
- 32 Abatements performed
- **198 Cases closed per citizen compliance (did not abate or go to council)**
- 62 Motor vehicles were brought into compliance

Street Department

- **Concrete**
 - 3633 34th Storm box replaced
 - Broadway and Polk storm box finished
 - 1700 block of Polk replaced street, valley gutter, alley approach
 - Removed concrete in front of the Family Crisis Center.
 - Crews will begin replacing concrete the week of Nov 2.
 - Removed concrete on the West side of the Events Center
- **Asphalt**
 - Resurfacing Project
- **Potholes**
 - 31 blocks patched
- **Signs and Lights**
 - Painted yellow striping on the streets that were resurfaced. Will go back and black out and redo.
 - Started on the white lines for the resurfacing project
 - Fixed signs on 32nd Place
 - Worked on McDonald's signage
 - Larger cross arm sign made
 - Waiting on Mark's Custom Signs to finish the larger street sign for McDonald's
 - Our crews are working on the NO LEFT sign and we are working on where to place it in the Right of Way.
 - Fixed signal lights
- **Compost Site**
 - **EMPLOYEES ARE CONTINUING TO WORK WEEKENDS TO KEEP COMPOST SITE UP which include:**



- Screening Compost
- Hauling grass to windrows and stockpiles
- Hauled trees to burn area
- mix windrows, push up trees and grass
- **Street Sweeping**
 - 2,754 cubic yards picked up
- **Ditches**
 - North Main Street waiting for inlets and outlets for culverts. Erosion control should start the week of November 2nd
 - Flail mower utilized in town ditches
- **Catch Basins**
 - Cleaned as needed during rain
- **Flood Control**
 - Continued Mowing
- **Mosquito Fogging**
 - Done for the season
 - Foggers put away
- **Notes:**
 - Helped with abatements
 - Salt and sanded on the 26th and 27th
 - All parts are in for the waterline for the Brine Tanks will begin on getting it operational in the coming weeks. Our crews have begun building the control building.
 - Concrete Services will begin work on Meadowlark and Lincoln storm box and the ADA access sidewalk at Lakin and Main in the coming weeks.
 - Our crews repaired a rotted wall on the North Round Top building at the Street Shop.

Engineering

- Inspections for 2020 Street Resurfacing Project
- Crack Seal project 2020
- Reviews for Quail Cove Addition Water line and Drainage improvement
- Levee project on Reviews and Cost concerns
 - Getting material bids
 - Jobsite review
- Amber Meadows research and data gathering
- Driveway Permit for Suchy Construction at 522 Morton and 2711 7th street
- Fiber optics permits for Nextech at 10th and Grant, Highway 281 till South City Limits, 2601 10th Street
- New Driveway permit for Mansel Concrete at 1512 Jefferson
- Highway Permits with KDOT
- Research for the CDBG
- Training staff on inspection processes
- Researching into the Right of Way of Park Street Extension for Wheatland Electric



- Continually working on Storm Water compliance
- Working with the GIS
- Preparing for future projects:
 - CCLIP
 - CDBG (If funded)
 - Project direction if not funded

Utilities

- Wastewater yearly Progress

	<u>2020 Actual</u>	<u>2020 Goal</u>	<u>% Completed</u>
○ Clean storm lines	38,910	25,000	155%
○ Clean sanitary lines	166,396	100,000	166%
○ manholes rehabilitated	14	13	110%

- Water yearly Progress

	<u>2020 Actual</u>	<u>2020 Goal</u>	<u>% Completed</u>
○ Change out fire hydrants	2	5	40%

- Projects in Motion

- Collecting bids for plant projects.
- Scada (Approved and being developed)
- Pista Grit System (Approved)
- UV Channel (Approved)
- North Anoxic Zone Mixer
- Secondary wet well pumps and VFD
- Muffin Grinder
- Primary wet well pump riser repairs (Waiting for JCI)
- Preparing Lift Station RFP's
- Ongoing research on WWTP's ability to meet EPA guidelines on Phosphorous and Nitrates

- Projects completed

- Industrial Waste Hauling Suspended

- WATER WELLS

- Mowed, Trimmed, and Sprayed

- WATER DISTRIBUTION

- Installed 2 new service.
- Replaced 0 service.
- 20 meters replaced.
- 10 Service Leaks
- 1 Hydrant Repair
- All Hydrants Flushed for the year

- STORMWATER

- Cleaned 14133 feet.



Commercial	9	7	4	6		13	3	4	3
Residential	24	11	9	8		44	17	16	7
Estimated Cost	\$323,232.00	\$49,790.00	\$25,300.00	\$74,872.00		\$9,789,553.00	\$247,745.00	\$1,369,250.00	\$275,400.00

Police

- Nov.2, 2020 Admin. Report.
- On Oct. 1, 2020 Chief Bailey attended the Chiefs meeting held in Ellinwood, Ks. Attendee's discussed current issues involving their departments and current events.
- GBPD personnel requested a No Shave November, which was approved. Participating personnel donate money for cancer programs in the Barton County Area. Participating GBPD employees donate \$20.00 each during the month of November. The sum of money raised is then submitted to the program selected by the participating officers under the name of David Smith Memorial Fund. This year's recipient is Kans for Kids. (21 officers are participating).
- 10/10/2020 GBPD provided an escort for Toys for Tots from Brit Spaugh Park to 11th & Kansas.
- GBPD now has its compliment of 800 MHz radios installed in the units as well as portables for each officer, thanks to the City Council. GBPD will go operational on the 800MHz system as soon as GBFD installation is completed. Tentative date is 11/02/2020 9:00 AM.
- 10/24/2020 SRO Officers manned the drive through Halloween booth at Brit Spaugh Park handing out candies to the trick or Treaters.
- 10/29/2020 GBPD held applicant testing.
- 10/30/2020 Officer Ryan Hanhardt graduated KLETC after 14 weeks of training. Officer Hanhardt is assigned to Sgt. Bill Paden shift. Congratulations to Officer Ryan Hanhardt.
- **OCT. 01 to 30, 2020 GBPD stats:**
 - Total Cases Reported : 225
 - Criminal cases reported : 200
 - Accident cases reported : 25
 - Narcotic Violations: : 06
 - Citations Issued: : 104



GREAT BEND POLICE DEPARTMENT

2020 Year to Date Crime Statistics

January Through October

2093	2019 Year to Date	
634	Unsolved	30.3%
29	Unfounded	1.4%
103	Outside Agency Assist	4.9%
235	NA	11.2%
90	LOP	4.3%
53	County Atty-Juvenile	2.5%
62	County Atty-Adult	3.0%
117	City Atty	5.6%
67	Arrest-Juvenile	3.2%
542	Arrest-Adult	25.9%

261	January	
93	Unsolved	35.6%
0	Unfounded	0.0%
16	Outside Agency Assist	6.1%
27	NA	10.3%
5	LOP	1.9%
11	County Atty-Juvenile	4.2%
6	County Atty-Adult	2.3%
10	City Atty	3.8%
11	Arrest-Juvenile	4.2%
82	Arrest-Adult	31.4%

165	April	
79	Unsolved	47.9%
0	Unfounded	0.0%
5	Outside Agency Assist	3.0%
17	NA	10.3%
2	LOP	1.2%
2	County Atty-Juvenile	1.2%
6	County Atty-Adult	3.6%
8	City Atty	4.8%
2	Arrest-Juvenile	1.2%
27	Arrest-Adult	16.4%

257	July	
59	Unsolved	23.0%
11	Unfounded	4.3%
12	Outside Agency Assist	4.7%
30	NA	11.7%
10	LOP	3.9%
5	County Atty-Juvenile	1.9%
7	County Atty-Adult	2.7%
23	City Atty	8.9%
5	Arrest-Juvenile	1.9%
76	Arrest-Adult	29.6%

201	October	
70	Unsolved	34.8%
1	Unfounded	0.5%
4	Outside Agency Assist	2.0%
26	NA	12.9%
9	LOP	4.5%
2	County Atty-Juvenile	1.0%
5	County Atty-Adult	2.5%
14	City Atty	7.0%
7	Arrest-Juvenile	3.5%
63	Arrest-Adult	31.3%

181	February	
37	Unsolved	20.4%
0	Unfounded	0.0%
18	Outside Agency Assist	9.9%
17	NA	9.4%
4	LOP	2.2%
10	County Atty-Juvenile	5.5%
6	County Atty-Adult	3.3%
4	City Atty	2.2%
11	Arrest-Juvenile	6.1%
74	Arrest-Adult	40.9%

171	May	
120	Unsolved	70.2%
	Unfounded	0.0%
2	Outside Agency Assist	1.2%
6	NA	3.5%
1	LOP	0.6%
1	County Atty-Juvenile	0.6%
3	County Atty-Adult	1.8%
4	City Atty	2.3%
1	Arrest-Juvenile	0.6%
10	Arrest-Adult	5.8%

193	August	
28	Unsolved	14.5%
7	Unfounded	3.6%
12	Outside Agency Assist	6.2%
36	NA	18.7%
9	LOP	4.7%
9	County Atty-Juvenile	4.7%
8	County Atty-Adult	4.1%
17	City Atty	8.8%
3	Arrest-Juvenile	1.6%
47	Arrest-Adult	24.4%

0	November	
	Unsolved	0.0%
	Unfounded	0.0%
	Outside Agency Assist	0.0%
	NA	0.0%
	LOP	0.0%
	County Atty-Juvenile	0.0%
	County Atty-Adult	0.0%
	City Atty	0.0%
	Arrest-Juvenile	0.0%
	Arrest-Adult	0.0%



208			249			207			0		
<i>March</i>			<i>June</i>			<i>September</i>			<i>December</i>		
62	Unsolved	29.8%	43	Unsolved	17.3%	43	Unsolved	20.8%		Unsolved	0.0%
0	Unfounded	0.0%	4	Unfounded	1.6%	6	Unfounded	2.9%		Unfounded	0.0%
6	Outside Agency Assist	2.9%	20	Outside Agency Assist	8.0%	8	Outside Agency Assist	3.9%		Outside Agency Assist	0.0%
16	NA	7.7%	37	NA	14.9%	23	NA	11.1%		NA	0.0%
17	LOP	8.2%	12	LOP	4.8%	21	LOP	10.1%		LOP	0.0%
8	County Atty-Juvenile	3.8%	2	County Atty-Juvenile	0.8%	3	County Atty-Juvenile	1.4%		County Atty-Juvenile	0.0%
3	County Atty-Adult	1.4%	11	County Atty-Adult	4.4%	7	County Atty-Adult	3.4%		County Atty-Adult	0.0%
9	City Atty	4.3%	17	City Atty	6.8%	11	City Atty	5.3%		City Atty	0.0%
13	Arrest-Juvenile	6.3%	9	Arrest-Juvenile	3.6%	5	Arrest-Juvenile	2.4%		Arrest-Juvenile	0.0%
47	Arrest-Adult	22.6%	65	Arrest-Adult	26.1%	51	Arrest-Adult	24.6%		Arrest-Adult	0.0%