



City Administrator's Report December 1, 2020

CVB/Community Coordinator

- This November was Explore Great Bend Month, 25 stores bought in to be part of the \$1,000 to Explore Great Bend Giveaway! The idea of this was created by the retailers to help get people to shop local during the month of November, this has been done this way for 10 years, and due to COVID many big box stores did the same. Winners are usually picked after the Home for the Holidays parade as part of the festival, but we will be drawing them Live on Facebook at Explore Great Bend on Dec. 2nd at 1:30pm.
- The Ike Eisenhower Public Service Series group was in town on Nov. 14th, 25 leaders from across the state came to Great Bend for a mini conference. Christina set up a Friday night evening shopping event from stores chosen by the host, and was part of a panel on Saturday with the Chamber and Eco Devo Directors.
- Staff is still working on the Santa Fe Trail 200th Anniversary with the region that includes Barton, Rice and McPherson Counties.
- The CVB Board meeting was held on Friday, Nov. 20th – as you know the hospitality industry has been hard hit, but the Transient Guest Tax numbers were higher than expected. Special thanks to our local hotels for doing a great job, and for the hunters and businesses that continue to bring people to stay in Great Bend.
- This is the second year for the banners downtown on the poles, we included both English and Spanish and have had some issues with the wind on these, however the Public Lands department is helping maintain.
- A friendly reminder to SHOP LOCAL this holiday season! Support our local businesses and explore the great items we have right here in town!

Human Resources

- **We would like to welcome the following new staff members:**
 - Adam Thiessen – Service Person I, Utilities
 - Blake Agnew – Service Person I, Utilities
- **Part Time:**
 - Zookeeper
- **Full Time:**
 - Police Officer (4 openings)
 - Firefighter/EMT
 - Service Person I – Utilities (2 openings)
 - Service Person I – Streets

Network Administrator

- Purchasing Drive Strike software to be able to lock and wipe lost or stolen mobile devices.
- Still waiting on Cox on the port change from Nex-tech to move CVB to City Hall phone system. It should be done this week.
- Placed HDMI TBase in Breakout Room A at Event Center for better connection.



- Placed additional microphones for council meetings at Events Center.
- Replaced tv with Smart TV in conference room at City Hall – will use for webinars and conferences.
- Looking into adding wireless microphone to go in conference room at City Hall – will use for webinars and conferences.
- Completed updating Fund Balance for Utility Billing.
- Completed pc moves at Front Door for new carpeting also rewired the podium to make connections better.
- Looking into redundancy internet connectivity as a backup if City Hall lost connection.
- Picked up 3 spare printers as backups from Recreation Center.
- Completing Annual Phishing Awareness Training for all city employees.

Public Lands

- Supported 2 events at JKS, 2 functions at the Event Center.
- Drag strip project is progressing well.
- Ballfield lighting project finished. Crews finished removing old lights & poles
- Attended preconstruction meeting for the tennis court fence replacement.
- Annual tree trimming, removal, and transplanting has started.
- Completed Christmas decorations. Staff training with Boone's to take over installation at Jack Kilby Square & Zoo.

Public Works

Property Maintenance Enforcement

- 161 Complaints this month with 13 being citizen reported
 - 114 complaints for trash/refuse
 - 31 complaint for motor vehicles
 - 6 complaints for overgrown vegetation
 - 1 complaint for illegal dumping
 - 1 complaint for minimum standards
 - 1 complaint was investigated, and no violations were found
 - 6 Structure Fire
 - 1 complaint for graffiti
 - 34 Building/ Structure/ Fire/Recreational Vehicles
- 163 Abatement notices sent out (All Vegetation)
- 23 Abatements performed
- **202 Cases closed per citizen compliance (did not abate or go to council)**
- 71 Motor vehicles were brought into compliance

Street Department

- **Concrete**
 - Lakin and Main ADA ramps and storm box caps fixed
 - Meadowlark and Lincoln storm boxes, pipe and street replaced



- Sidewalk in front of the Family Crisis Center replaced
 - Sidewalk at Events Center finished
- **Asphalt**
 - Resurfacing Project finished
- **Blading**
 - 49 blocks of streets bladed
- **Signs and Lights**
 - Painted yellow striping on the streets that were resurfaced.
 - No Left sign placed at McDonald's
 - Fixed signal lights as need
 - Replaced the 10th and Grant traffic signal box from previous lightning strike
- **Compost Site**
 - **EMPLOYEES ARE CONTINUING TO WORK WEEKENDS TO KEEP COMPOST SITE UP which include:**
 - Screening Compost
 - Hauling grass to windrows and stockpiles
 - Hauled trees to burn area
 - mix windrows, push up trees and grass
- **Street Sweeping**
 - 130.5 cubic yards picked up
- **Catch Basins**
 - Cleaned 46 intersections with 6 loads of debris
- **Flood Control**
 - Continued Mowing
- **Notes:**
 - Helped with abatements
 - Brine maker waterline has been run and everything is installed
 - Cleaned up a load of corn mash that was spilled on the road
 - Cleaned the Downtown area

Engineering

- Inspections for 2020 Street Resurfacing Project continued with Quantity evaluations and final walk through
- Met with Rocky over minor concerns that Venture will take care of on the Resurfacing Project.
- Driveway Permit for Ramirez Construction at 5521 Comanche
- Continued training staff on inspection processes
- Continually working on Storm Water compliance
- Working with the GIS
- Preparing for future projects:
 - CCLIP
 - CDBG (If funded)
 - Project direction if not funded.

Fire/EMS/Inspection

- Deputy Chief Smith attended a Swift Water Train the Trainer class in Winfield.

- Chief McCormick participated in a Homeland Security Council meeting.
- Chief McCormick, Chief Schmeidler, Captains Reifschneider and Stansfield and Firefighter Ruble participated in a Q & I meeting with KU Med.
- Training of the newly hired firefighters is continuing. Now that they are on shift they are being brought up to speed on shift duty.
- Chief McCormick and Deputy Chief Smith attended a meeting to establish working groups with the hospitals and EMS agencies in the County. This group is working on the processes and demands that Covid 19 is creating within our communities.
- Fire Inspections Activity for November

	2019	2020
Commercial Building Inspected	40	5
Daycare / Schools	16	12
Fire Extinguisher Demos	0	0
Violations Found	61	4

- Department Activity for November *(2020 Figures represent 11/1 to 11/29)*

	2019	2020
Fire Incidents	25	22
EMS Incidents	156	216
Total PT Contacts	174	229
Carbon Monoxide Calls	1	4
Average Response Time	3 mins. 51 secs	4 mins. 22 secs.
Average Turnout Time	47 secs.	23 secs.
Overlapping Calls	15.47%	24.79%
Year to Date Incidents	2,197	2,225

- Building Inspection *(2020 Figures represent 11/1 to 11/29)*

	November 2019					November 2020			
	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
Commercial	8	0	4	2		8	6	3	4
Residential	26	10	5	7		27	10	13	10
Estimated Cost	\$361,434.00	\$1,200.00	\$14,625.00	\$51,270.00		\$619,418.00	\$794,200.00	\$27,800.00	\$82,312.00

Police

- On 11/02/2020 at 9:00 A.M. the Great Bend Police Department changed from the 400 MHz system of communication to the 800 MHz system of communications. Currently, GBPD now has its compliment of 800 MHz radios installed in the units as well as portables for each officer. GBPD went operational on the 800MHz system 11/02/2020 9:00 AM. The Great Bend Police Department Staff wishes to thank all involved in this major upgrade of communications.
- On Nov. 5, 2020 Chief Bailey hosted the Chiefs meeting held in Great Bend, Ks. Attendee's discussed current issues involving their departments, Covid issues and current criminal cases involving their department.
- 11/09/2020 GBPD Officer Levi K. Hallman started his 14 weeks of training at KLETC. Officer Hallman graduation date is March 12, 2021.



- On 11/13/2020 and due to the Coronavirus. KLETC has shut down for the last two weeks in November and will reopen on Nov. 30th, 2020. This will delay the graduation of one of our officers and attendance of other new officers to the academy for a few weeks. FYI.
- At the end of the month of November, GBPD personnel were again hit by the Coronavirus and a few officers showed symptoms and were off. Other GBPD personnel stepped up and filled those shift vacancies so the city was covered with a full complement of officers.
- **Personal note**...Since this is my last Administrative - Report I wanted to take this opportunity to thank the City Council both past and present for all the opportunities that I have experienced over the years working for the City of Great Bend. I have genuinely enjoyed my employment as an employee with the City of Great Bend. I wish everyone good luck in the future, Stay Safe.
- **NOV. 01 to 30, 2020 GBPD stats:**
 - Total Cases Reported : 240
 - Criminal cases reported : 212
 - Accident cases reported : 28
 - Narcotic Violations: : 09
 - Citations Issued: : 92



GREAT BEND POLICE DEPARTMENT

2020 Year to Date Crime Statistics

January Through October

2093	2019 Year to Date	
634	Unsolved	30.3%
29	Unfounded	1.4%
103	Outside Agency Assist	4.9%
235	NA	11.2%
90	LOP	4.3%
53	County Atty-Juvenile	2.5%
62	County Atty-Adult	3.0%
117	City Atty	5.6%
67	Arrest-Juvenile	3.2%
542	Arrest-Adult	25.9%

261	January	
93	Unsolved	35.6%
0	Unfounded	0.0%
16	Outside Agency Assist	6.1%
27	NA	10.3%
5	LOP	1.9%
11	County Atty-Juvenile	4.2%
6	County Atty-Adult	2.3%
10	City Atty	3.8%
11	Arrest-Juvenile	4.2%
82	Arrest-Adult	31.4%

165	April	
79	Unsolved	47.9%
0	Unfounded	0.0%
5	Outside Agency Assist	3.0%
17	NA	10.3%
2	LOP	1.2%
2	County Atty-Juvenile	1.2%
6	County Atty-Adult	3.6%
8	City Atty	4.8%
2	Arrest-Juvenile	1.2%
27	Arrest-Adult	16.4%

257	July	
59	Unsolved	23.0%
11	Unfounded	4.3%
12	Outside Agency Assist	4.7%
30	NA	11.7%
10	LOP	3.9%
5	County Atty-Juvenile	1.9%
7	County Atty-Adult	2.7%
23	City Atty	8.9%
5	Arrest-Juvenile	1.9%
76	Arrest-Adult	29.6%

201	October	
70	Unsolved	34.8%
1	Unfounded	0.5%
4	Outside Agency Assist	2.0%
26	NA	12.9%
9	LOP	4.5%
2	County Atty-Juvenile	1.0%
5	County Atty-Adult	2.5%
14	City Atty	7.0%
7	Arrest-Juvenile	3.5%
63	Arrest-Adult	31.3%

181	February	
37	Unsolved	20.4%
0	Unfounded	0.0%
18	Outside Agency Assist	9.9%
17	NA	9.4%
4	LOP	2.2%
10	County Atty-Juvenile	5.5%
6	County Atty-Adult	3.3%
4	City Atty	2.2%
11	Arrest-Juvenile	6.1%
74	Arrest-Adult	40.9%

171	May	
120	Unsolved	70.2%
	Unfounded	0.0%
2	Outside Agency Assist	1.2%
6	NA	3.5%
1	LOP	0.6%
1	County Atty-Juvenile	0.6%
3	County Atty-Adult	1.8%
4	City Atty	2.3%
1	Arrest-Juvenile	0.6%
10	Arrest-Adult	5.8%

193	August	
28	Unsolved	14.5%
7	Unfounded	3.6%
12	Outside Agency Assist	6.2%
36	NA	18.7%
9	LOP	4.7%
9	County Atty-Juvenile	4.7%
8	County Atty-Adult	4.1%
17	City Atty	8.8%
3	Arrest-Juvenile	1.6%
47	Arrest-Adult	24.4%

0	November	
	Unsolved	0.0%
	Unfounded	0.0%
	Outside Agency Assist	0.0%
	NA	0.0%
	LOP	0.0%
	County Atty-Juvenile	0.0%
	County Atty-Adult	0.0%
	City Atty	0.0%
	Arrest-Juvenile	0.0%
	Arrest-Adult	0.0%



208			249			207			0		
<i>March</i>			<i>June</i>			<i>September</i>			<i>December</i>		
62	Unsolved	29.8%	43	Unsolved	17.3%	43	Unsolved	20.8%		Unsolved	0.0%
0	Unfounded	0.0%	4	Unfounded	1.6%	6	Unfounded	2.9%		Unfounded	0.0%
6	Outside Agency Assist	2.9%	20	Outside Agency Assist	8.0%	8	Outside Agency Assist	3.9%		Outside Agency Assist	0.0%
16	NA	7.7%	37	NA	14.9%	23	NA	11.1%		NA	0.0%
17	LOP	8.2%	12	LOP	4.8%	21	LOP	10.1%		LOP	0.0%
8	County Atty-Juvenile	3.8%	2	County Atty-Juvenile	0.8%	3	County Atty-Juvenile	1.4%		County Atty-Juvenile	0.0%
3	County Atty-Adult	1.4%	11	County Atty-Adult	4.4%	7	County Atty-Adult	3.4%		County Atty-Adult	0.0%
9	City Atty	4.3%	17	City Atty	6.8%	11	City Atty	5.3%		City Atty	0.0%
13	Arrest-Juvenile	6.3%	9	Arrest-Juvenile	3.6%	5	Arrest-Juvenile	2.4%		Arrest-Juvenile	0.0%
47	Arrest-Adult	22.6%	65	Arrest-Adult	26.1%	51	Arrest-Adult	24.6%		Arrest-Adult	0.0%