



City Administrator's Report January 1, 2021

CVB/Community Coordinator

- The Holiday season was a good for Great Bend! Special thanks to the Park Staff for our beautiful Trail of Lights displays and to the volunteers for helping as greeters for the Trail of Lights. Christina will give a Trail of Lights data report sometime in January.
- Retailers met for the December retail meeting to determine the 2021 Calendar of Events and later this month Christina will give more information on the retail calendar.
- Christina will still serve on the State of Kansas TIAK (Tourism Industry Association of Kansas) Board in 2021. This is an excellent opportunity for Great Bend to be represented statewide and her term expires at the end of 2022.
- The Cabin Fever Reliever Sale is set for January 16th! Twenty-eight stores are participating in this effort to mark down winter items and get ready for spring inventory! This is the first sale of the year that replaced the Icy Sidewalk Sale with help of the GBHS Marketing class last year. Get out and support our stores in the new year!
- Roxie on the Road will be doing a book signing this Thursday at the Heart of Kansas Mercantile store, Roxie is a lover of Kansas and will be featuring Great Bend in her next book. Stop by from 1-3pm to purchase her current book "Midwest Road Trip Adventures."
- The Convention & Visitors Bureau is updating the travelks.com listings, if you are not a featured business under the Great Bend section please get your information with photo to Christina by Friday this week.

Human Resources

- **We would like to welcome the following new staff members:**
 - Katie Breitenbach – Zookeeper, Part-Time
 - Steven Haulmark – Chief of Police
- **Part Time:**
 - No part-time openings at this time
- **Full Time:**
 - Police Officer (4 openings)
 - Firefighter/EMT
 - Service Person – Streets (2 openings)
 - Service Person – Public Lands

Network Administrator

- Purchased Drive Strike software to be able to lock and wipe lost or stolen mobile devices
- Purchasing spare phones and cabinet from Sheriff's department for city phone system
- Completed move for CVB to be on City phone system - also added to Intrado for 911
- Moving Sara to Eco Devo office next week
- Tested some microphones to be able to help for webinars and Zoom meetings for conference room
- Completed updating Gworks for Municipal Court



- Adding TV's for training for Fire Station 1 and 2 – Looking into adding cameras and wireless microphones for trainings and meetings
- Continuing to look into redundancy options for internet connectivity as a backup if City Hall lost connection
- Worked on revisions on Disaster Recovery Plan – providing electronic and hard copy to Department heads
- Completing Annual Phishing Awareness Training for all city employees
- Continuing to patch and update to make sure everything is up to date and secure

Public Lands

- Supported 3 functions at the Event Center
- Christmas lights were maintained and repaired.
- We have collected over \$4900.00 in donations at the Trail of Lights. Special Thanks to all the greeters.
- Drag strip project is progressing.
- Tennis courts fencing installation has begun.
- Numerous trees have been trimmed, removed, and transplanted.
- Annual maintenance of the facilities, and equipment is ongoing.

Public Works

Property Maintenance Enforcement

- 117 Complaints this month with 31 being citizen reported
 - 111 complaints for trash/refuse
 - 3 complaint for motor vehicles
 - 0 complaints for overgrown vegetation
 - 0 complaint for illegal dumping
 - 0 complaint for minimum standards
 - 0 complaint was investigated, and no violations were found
 - 0 Structure Fire
 - 2 complaints for graffiti
 - 1 Building/ Structure/ Fire/Recreational Vehicles
- 116 Abatement notices sent out (All Vegetation)
- 15 Abatements performed
- **166 Cases closed per citizen compliance (did not abate or go to council)**

Street Department

- **Asphalt**
 - Fixed large hole at 9th and Washington
- **Potholes**
 - Random Pothole patch with bag mix
- **Signs and Lights**



- Replaced 4 stop signs in city, a 20mph, made up some new street markers Wheatridge and Westridge.
- Replaced the (3) 32nd pl. signs that were missed printed. Made up 2 signs for the Santa workshop event.
- 2 of the Stop signs at 24th and McKinley due to wind damaged 1 replaced stop sign and 1 strapping needed replaced and a bolt on pole.
- Point of Interest sign back up at 10th and Williams.
- Made up a sign for Brine Truck 'Anti Ice Liquid Stay Back" including building special brackets to hold sign.
- Set up a Detour route on 18th thru 19th and Polk for road work.
- Started a project for Airport on signing locators addresses on buildings.
- Solar flashing Red lights at 10th and Patton SB Red bulb out (special bulb) and K96 and Patton the whole complete solar panel and Red bulb was replace due to damage.
- At 24th and Main all 4 cameras had bird nest and that had to be removed.
- Went around to check downtown streetscape lights replaced 5 bulbs and 2 heads need repairs.
- 10th and Main strapping busted after Control box was hit repaired it.
- Red bulb at 24th and Washington NB signal light
- Visor at 10th and McKinley on a red signal light
- Painted White 5 gallons 30 pounds of beads.
- White marking lines on Washington and 24th and arrows north side.
- Painted parking stalls front of church on Stone street (13)
- Working on old and inventory and pictures during cold days and bad weather days.
- **Compost Site**
 - EMPLOYEES ARE CONTINUING TO WORK WEEKENDS TO KEEP COMPOST SITE UP which include:
 - Burned Trees
 - Screening Compost
 - Hauling grass to windrows and stockpiles
 - Hauled trees to burn area
- **Catch Basins**
 - Cleaned as needed during rain
- **Flood Control**
 - Fence mending
- **NOTES:**
 - Spread brine
 - Salt and Sanded as needed

Engineering

- Levee project on Reviews and Cost concerns
 - Getting material bids
 - Jobsite review
- Fiber optics permits for Nextech at 1119 Main
- Continually working on Storm Water compliance

- Working with the GIS
- Working with Traffic Counters
- Preparing for future projects:
 - CCLIP
 - CDBG (If funded)
 - Project direction if not funded.

Fire/EMS/Inspection

- Took Delivery of two RAM 1500 Pickups Ordered in May 2020 from Marmies. They have been sent to Andover for the Emergency Lights to be Installed the first part of January.
- Congratulations to FF Kaleb Karnosky and FF Preston Landers as they both have completed the 18 month Paramedic Program at BCCC.
- Congratulations to FF Jordan Elliott as he has completed the EMT program at BCCC
- Chief McCormick attended the County EMS Q&I
- Chief McCormick attended the CBH Para-medicine meeting.
- Chief McCormick attended the KSIAAI Board meeting.
- 10 Fire Department Members received the Moderna COVID 19 Vaccine. The Vaccine is available to all EMS personnel in the county.
- Deputy Chief Smith attended the Swift Water Boats Ops Train the Trainer
- Fire Inspections Activity for December (2020 figures represent 12/1 to 12/27)

	2019	2020
Commercial Building Inspected	24	11
Daycare / Schools	4	7
Fire Extinguisher Demos	0	0
Violations Found	37	0

- Department Activity for December (2020 figures represent 12/1 to 12/31/2020)

	2019	2020
Fire Incidents	27	25
EMS Incidents	174	177
Total PT Contacts	184	183
Carbon Monoxide Calls	7	0
Average Response Time	4 mins. 3 secs.	4 mins. 20 secs.
Average Turnout Time	43 secs.	50 secs.
Overlapping Calls	17.41%	15.84%
Year to Date Incidents	2,398	2,474

- Building Inspection (2020 figures represent 12/1 to 12/27)

	December 2019					December 2020			
	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
Commercial	2	0	2	1	2	3	3	1	
Residential	17	8	8	8	15	15	6	3	
Estimated Cost	\$204,587.00	\$4,550.00	\$67,300.00	\$40,450.00	\$284,343.00	\$1,119,570.00	\$9,250.00	\$26,422.00	



Police

- December 18th was Chief Bailey's last day.



GREAT BEND POLICE DEPARTMENT

2020 Year to Date Crime Statistics

January Through December 28th

12/28/2020

April		257	July		219	October	
Unsolved	21.8%	43	Unsolved	16.7%	68	Unsolved	31.1%
Unfounded	0.0%	14	Unfounded	5.4%	1	Unfounded	0.5%
Outside Agency Assist	3.0%	14	Outside Agency Assist	5.4%	5	Outside Agency Assist	2.3%
NA	21.8%	34	NA	13.2%	29	NA	13.2%
LOP	5.5%	12	LOP	4.7%	14	LOP	6.4%
County Atty-Juvenile	2.4%	5	County Atty-Juvenile	1.9%	2	County Atty-Juvenile	0.9%
County Atty-Adult	7.9%	10	County Atty-Adult	3.9%	7	County Atty-Adult	3.2%
City Atty	9.7%	26	City Atty	10.1%	16	City Atty	7.3%
Arrest-Juvenile	1.2%	5	Arrest-Juvenile	1.9%	7	Arrest-Juvenile	3.2%
Arrest-Adult	21.8%	88	Arrest-Adult	34.2%	70	Arrest-Adult	32.0%
May		193	August		240	November	
Unsolved	22.2%	28	Unsolved	14.5%	62	Unsolved	25.8%
Unfounded	1.8%	7	Unfounded	3.6%	3	Unfounded	1.3%
Outside Agency Assist	4.1%	12	Outside Agency Assist	6.2%	7	Outside Agency Assist	2.9%
NA	26.9%	36	NA	18.7%	21	NA	8.8%
LOP	1.8%	9	LOP	4.7%	14	LOP	5.8%
County Atty-Juvenile	1.2%	9	County Atty-Juvenile	4.7%	3	County Atty-Juvenile	1.3%
County Atty-Adult	6.4%	8	County Atty-Adult	4.1%	12	County Atty-Adult	5.0%
City Atty	15.2%	17	City Atty	8.8%	12	City Atty	5.0%
Arrest-Juvenile	2.3%	3	Arrest-Juvenile	1.6%	14	Arrest-Juvenile	5.8%
Arrest-Adult	30.4%	47	Arrest-Adult	24.4%	60	Arrest-Adult	25.0%



June		207	September		168	December	
Unsolved	20.9%	40	Unsolved	19.3%	63	Unsolved	37.5%
Unfounded	2.0%	6	Unfounded	2.9%	0	Unfounded	0.0%
Outside Agency Assist	8.0%	8	Outside Agency Assist	3.9%	4	Outside Agency Assist	2.4%
NA	18.1%	25	NA	12.1%	13	NA	7.7%
LOP	6.0%	22	LOP	10.6%	10	LOP	6.0%
County Atty-Juvenile	1.2%	5	County Atty-Juvenile	2.4%	4	County Atty-Juvenile	2.4%
County Atty-Adult	4.8%	7	County Atty-Adult	3.4%	7	County Atty-Adult	4.2%
City Atty	7.6%	12	City Atty	5.8%	17	City Atty	10.1%
Arrest-Juvenile	3.6%	6	Arrest-Juvenile	2.9%	6	Arrest-Juvenile	3.6%
Arrest-Adult	30.5%	55	Arrest-Adult	26.6%	44	Arrest-Adult	26.2%