



City Administrator's Report March 1, 2021

CVB/Community Coordinator

- CVB Staff attended the Virtual Destination Statehouse and met with Representative Tory Arnberger via Zoom and Representative Alicia Straub in separate meetings to discuss Tourism bills at the State Level.
- Christina attended the virtual TIAK (Tourism Industry Association of Kansas) Board Meeting on the 4th.
- Christina attended the SportsKS Executive Board meeting and started setting plans to host the state meeting in Great Bend in May.
- Christina was invited to attend a Travel Writers Conference in Tupelo Mississippi, after 2 cancelled flights, 3 rental cars gone wrong and ice and snow in the South – she ended up attending virtually. So far, Great Bend will be hosting 3 more travel writers in 2021!
- CVB Staff is continuing to help market the Wings & Wetlands Virtual Conference taking place March 24-26.
- CVB Staff is working on the 2021 June Jaunt & Party in the Park plans, if you have an event that needs to be included in our promotional items please contact Christina.
- The city is raising funds for our Independence Day fireworks, we will host them on July 3rd again this year at the Expo Complex. Please see Christina if you know of willing sponsors – we still need \$8,000 to reach our goal.
- USD 428 is joining in with the 200th Anniversary of the Santa Fe Trail – with Read Across the Santa Fe Trail in the Elementary Schools and School lunch on Friday, March 5 - is pulled pork lunch they are calling a "chuckwagon meal"

Human Resources

- **We would like to welcome the following new staff members:**
 - No new hires this month.
- **Current Openings:**
 - **Part Time:**
 - Seasonal Mower/Maintenance -Public Lands/Public Works
- **Full Time:**
 - Police Officer (5 openings)
 - Firefighter/EMT
 - Service Person I, Streets – (2 openings)
 - Service Person I, Public Lands – (2 openings)

Network Administrator

- Replacing pc for Vivian in Street Department.
- Placing monitor mounts for Hitha for screens on her desk.
- Purchased some additional monitors for Police department.
- Setup new pcs for Resource officers for Police department.
- Replaced HDMI in Eco Devo conference room and confirmed working properly
- Placed Ring Camera for Sara at Eco Devo.
- Replacing Scala player and Content Manager pcs.
- Looking into cleaning up audio and placing mobile podium that will have a KVM switch for audio, video and USB for Fire Station 1.
- Printed Hard copies of Disaster Recovery Plan – also provided electronic copy to Department heads.
- Testing automation in Laserfiche for Termination and New Hire forms with HR and Finance.



- Setup up separate network at Waste water for Scada system. Users at Waster water will use VPN to connect into Scada system.
- Updated controllers for access points for Wi-Fi in each location.
- Continuing security updates and phishing awareness for the city.

Public Lands

- Supported functions at the Event Center.
- Repaired water leaks due to frozen lines.
- Drag strip project seen some weather delays.
- Fencing at the east and west tennis courts were completed.
- Preparations for GBHS spring sports is ongoing.
- Interviews and hiring of the guards / concession staff is ongoing.
- Spring clean-up of the turf, and landscaped areas has begun.

Public Works

Property Maintenance Enforcement

- **263 Complaints this month with 24 being citizen reported**
 - 240 complaints for trash/refuse
 - 14 complaint for motor vehicles
 - 1 complaint for overgrown vegetation
 - 2 complaints for graffiti
 - 0 complaint for animal
 - 0 complaint for illegal dumping
 - 0 complaint for minimum standards
 - 0 complaint was investigated, and no violations were found
 - 6 Building/ Structure/ Fire/Recreational Vehicles
- **264 Abatement notices sent out**
- 14 Abatements performed
- 7 Cars brought into compliance
- **200 Cases closed per citizen compliance (did not abate or go to council)**

Street Department

- **Potholes**
 - Random Pothole patching
- **Signs and Lights**
 - **Sign work repair**
 - Stop sign for 12th and Williams EB post and sign
 - Dead End Barricade at 9th and Grant repair
 - 9th and Hubbard replaced street marker back up
 - 10th and MacArthur replaced street marker back up
 - Checking out Detour Signing at the MacArthur Project daily
 - **Made up new signs**



- Made up 8 signs for Park Dept. KEEP OFF ICE
- Designed a logo for Street Dept for the Youth Academy T-shirts
- **Detour Route for the MacArthur Project**
- Took down Phase1 detour signs down (13)
- Getting ready for Phase 2 called in locates for (5)
- Set up (5) Detour signs for Phase 2 project
- Checking out Detour Signing at the Project daily
- **Signal and Lights**
- 10th and K96 the south and north camera calling found a cable from camera is loose (temporary fix)
- Broadway and Williams in flash replaced Conflict monitor and BUI 700 EDI and Video Processor for EB & WB
- 24th and Main ADA Button was loud at night keeping resident up went to turned it down for night hours
- Signal light - a Yellow LED for 10th and Grant WB
- Signal light - a Green LED for 10th and McKinley EB
- Signal light - a Red LED for Broadway and McKinley EB
- **Streetscape Lights**
- Repaired Head at Lakin & Kansas East side #1 NB
- Repaired Head at Lakin & Main North side #3 WB
- Fixed streetscape shade on Main #4 west side SB
- **Painted White 4 gallons 10 pounds of beads.**
- Painted Handicap Symbol at 1815 Broadway
- Painted 8 Bicycle Route symbols on Patton Rd K96 to Broadway
- **Upstairs Office**
- Worked on the sign inventory
- Designed Detour routes for MacArthur Rd Project Phase2 and Phase3
- **Compost Site**
 - Weekdays
 - Turned windrows
 - Hauled trees
 - Combined windrows
 - Pushed up
 - Weekends
 - Pushed up
 - Hauled
 - Filled windrows
- **Street Sweeping**
 - E10 days 54 hours 168 blocks 27 loads 4 days of cleanup maintenance and making brooms.
- **Blading**
 - 8 blocks of streets
 - Airport and 10th street levee
- **Flood Control**
 - Preparing for Corp inspections
 - Brush cutting with new Excavator Brush cutter



• **NOTES:**

- **MacArthur Street**- First phase – 5 Days finishing first block hauling in millings and spreading, watering, sheep’s foot and rolling took down type III barricades and opened 10th to ninth.
- Second phase- 9th to 8th 5 Days- set up barricades, signs and filled up ditch, sheep’s foot filled with dirt from k-96 excavated street and put millings in, sheep’s foot and rolled and watered.
- 1 Day of spreading dirt with 2 loaders at rotary lake.
- 5 Days of equipment maintenance and cleanup.

Engineering

- Working with PEC on troubleshooting issues with GIS
- Continue to get GIS control points on utility layer
- US-56 inspections
- US-56 Concrete cylinders for testing
- Worked with CJS to soil sample the base before concrete patching
- NexTech on Utility permits for fiber
- Driveway approach on 301 10th for Concrete Services
- Helped with Quail Cove waterline
- Traffic Counters on 10th street

Utilities

- Wastewater yearly Progress

	<u>2021 Actual</u>	<u>2020 Goal</u>	<u>% Completed</u>
○ Clean storm lines	0	50,000	0%
○ Clean sanitary lines	20,645	200,000	21%
○ manholes rehabilitated	0	15	0%

- Water yearly Progress

	<u>2020 Actual</u>	<u>2020 Goal</u>	<u>% Completed</u>
○ Change out fire hydrants	0	5	0%

- Projects in Motion

- Collecting bids for plant projects.
- Scada (Being installed)
- Pista Grit System (Removed and waiting for shipment to install)
- UV Channel (Installed and awaiting electrical to be finished. Will be operational next week.)
- North Anoxic Zone Mixer
- Secondary wet well pumps and VFD
- Muffin Grinder
- Primary wet well pump riser repairs (Waiting on JCI. Should be here in the next week.)
- Lift Station Rehabilitations (Manufacturing has started)

- WATER DISTRIBUTION

- Installed 1 new service.
- Replaced 0 service.
- 16 meters replaced.



- 53 Service Leaks
- 1 Main Leak
- WASTEWATER PLANT
 - Monthly report to KDHE
- Locates
 - 180

Fire/EMS/Inspection

Fire/EMS/Inspection

- Jodi Cregger with Life Save taught the Pre-Hospital Trauma Life Support (PHTLS) class to half of the personnel. The other half will complete the class in March.
- All three shifts took advantage of the thick ice and conducted Ice Rescue Training on Stone’s Lake.
- Chief Smith and Chief McCormick attended a Fire Dynamics training for Fire Investigations through the KSIAAI and they both attended the local Barton County Fire Chief’s meeting.
- Chief Smith and Chief McCormick completed the ISO audit. We should receive the results in a few months.
- Chief McCormick attended weekly Board of EMS, KDHE and League of Municipalities meetings relating to COVID-19, he attended a 4-day virtual FSLA training, he participated in a virtual MERGe meeting and he participated in a virtual local Emergency Planning Commission meeting.
- Chief McCormick and other city staff began work on the FEMA Disaster Recovery payments for the 2019 flooding.
- Chief Smith participated in his monthly CPM class.
- Chief McCormick, Chief Schmeidler, Captain Stansfield, Captain Reifschneider and Firefighter Ruble participated in the monthly Q&I meeting with Dr. Van Norden.
- Chief Smith, Chief Schmeidler and Chief McCormick participated in a virtual Emergency Reporting user group meeting.
- Department personnel completed 640 hours of training this month.
- Fire Inspections Activity for February (2021 figures represent 2/1 to 2/25)

	2020	2021
Commercial Building Inspected	59	35
Daycare / Schools	5	2
Fire Extinguisher Demos	0	0
Violations Found	69	6

- Department Activity for February (2021 figures represent 2/1 to 2/24)

	2020	2021
Fire Incidents	30	37
EMS Incidents	188	138
Total PT Contacts	204	154
Carbon Monoxide Calls	1	3
Average Response Time	3 mins. 49 secs.	4 mins. 20 secs.
Average Turnout Time	41 secs.	39 secs.
Overlapping Calls	16%	25.14%
Year to Date Incidents	399	374

- Building Inspection (2021 figures represent 2/1 to 2/25)

	February 2020					February 2021			
	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
Commercial	7	3	3	2		4	5	3	1



Residential	18	5	10	7	16	4	5	5
Estimated Cost	\$327,464.00	\$7,500.00	\$5,700.00	\$41,098.00	\$301,960.00	\$19,900.00	\$7,150.00	\$27,928.00

Police

02/01/2021 Kendal Francis and Chief Haulmark attended the Barton County Board of Commissioner’s meeting
 On 02/02/2021 Officer Thomas presented a class to the middle school students about improper messaging on phones and social media

2/02/2021 Chief Haulmark attended a meeting of the Lion’s Club

- 02/03/2021 The Health Department was providing both first and second Covid vaccination shots at the Expo. Citizens began lining up at around 7:30 am. The Sheriff’s Department was handling the traffic control for the event, but PD personnel responded if needed to assist
- 02/03/2021 Detectives and Patrol served a narcotic search warrant at 18th and Heizer. 2 adults were arrested, and narcotics were recovered
- 02/04/2021 Chief Haulmark attended the Chiefs / Sheriff monthly informational meeting at the Barton, County Sheriff’s Office
- 02/05/2021 Detectives and Patrol served a search warrant at 19th and Adams. 2 adults were arrested, and narcotics were recovered
- 02/09/2021 Officer Allen assisted the Claflin PD with a drug sniff at the HS at the request of the Principal
- 02/13/2021 The Health Department was providing both first and second Covid vaccination shots at the Expo. The Sheriff’s Department was handling the traffic control for the event, but PD personnel responded if needed to assist
- 2/16/2021 Chief Haulmark attended a meeting of the Lion’s Club meeting
- 02/22/2021 PD began participating in the Statewide S.A.F.E. (Seatbelts Are For Everyone) enforcement initiative around the schools
- 02/24/2021 The Health Department was providing Covid vaccination shots at the Expo. The Sheriff’s Department was handling the traffic control for the event, but PD personnel responded if needed to assist
- 02/25/2021 New applicant testing was held. 3 applicants tested, with 1 applicant successfully passing all required tests and the panel interview. The other 2 applicants were invited to test again in March.

Total Incidents for January/February 2021 compared with January/February 2020

January 2020 Incident Totals		January 2021 Incident Totals		February 2020 Incident Totals		February 2021 Incident Totals	
Total Incidents Documented	287	Total Incidents Documented	229	Total Incidents Documented	233	Total Incidents Documented	186
Criminal Cases Documented	253	Criminal Cases Documented	197	Criminal Cases Documented	190	Criminal Cases Documented	162
Crash Incidents Documented	27	Crash Incidents Documented	23	Crash Incidents Documented	34	Crash Incidents Documented	20
Narcotic Violations	10	Narcotic Violations	12	Narcotic Violations	9	Narcotic Violations	8
Citations issued	49	Citations issued	65	Citations issued	85	Citations issued	77

2021 Crime clearance statistics compared to 2020

THE CITY OF
GREAT BEND

260 January 2020			206 January 2021			199 February 2020			166 February 2021		
38	Unsolved	14.6%	62	Unsolved	30.1%	17	Unsolved	8.5%	40	Unsolved	24.1%
2	Unfounded	0.8%	2	Unfounded	1.0%	2	Unfounded	1.0%	1	Unfounded	0.6%
16	Outside Agency Assist	6.2%	20	Outside Agency Assist	9.7%	19	Outside Agency Assist	9.5%	8	Outside Agency Assist	4.8%
27	NA	10.4%	16	NA	7.8%	20	NA	10.1%	21	NA	12.7%
48	LOP	18.5%	12	LOP	5.8%	9	LOP	4.5%	12	LOP	7.2%
17	County Atty-Juvenile	6.5%	13	County Atty-Juvenile	6.3%	11	County Atty-Juvenile	5.5%	22	County Atty-Juvenile	13.3%
8	County Atty-Adult	3.1%	11	County Atty-Adult	5.3%	10	County Atty-Adult	5.0%	16	County Atty-Adult	9.6%
10	City Atty	3.8%	9	City Atty	4.4%	5	City Atty	2.5%	0	City Atty	0.0%
11	Arrest-Juvenile	4.2%	4	Arrest-Juvenile	1.9%	13	Arrest-Juvenile	6.5%	1	Arrest-Juvenile	0.6%
83	Arrest-Adult	31.9%	57	Arrest-Adult	27.7%	93	Arrest-Adult	46.7%	45	Arrest-Adult	27.1%

Comparison of Cases since 2017

Total Cases Per Year		2017	2018	2019	2020	2021
	JAN.	324	349	284	287	230
	FEB.	280	269	266	233	186
	MARCH	339	328	309	208	
	APRIL	293	335	371	178	
	MAY	320	348	353	217	
	JUNE	348	293	288	277	
	JULY	396	348	321	284	
	AUGUST	334	326	354	196	
	SEPT.	349	321	305	216	
	OCT.	346	313	269	250	
	NOV.	359	265	234	246	
	DEC.	366	297	270	221	
TOTAL # OF CASES PER YEAR		4054	3792	3624	2813	416
AVERAGE CASES PER MONTH		338	316	302	234	208