



City Administrator's Report April 1, 2021

CVB/Community Coordinator

- Christina presenting 2021 plans for events to Kiwanis on March 3rd.
- CVB sponsored and supported the 1A KSHSAA Basketball tournament at Barton Community College. Restaurants were full March 11-13th with teams and fans.
- Ladies Night Out March 11th was a success for some stores and not so much for others! Thank you, Mr. Mayor for driving the Trolley, we decided the trolley needs designated stops for it to work for events like that.
- The CVB Meeting was held on the 19th, Sara Hayden, Eco Devo Director, personalized the data from Retail Academy and gave hospitality data information to those in attendance.
- The Wings and Wetlands Virtual festival was a HUGE success!! We doubled the number of attendees and have already had five people come visit Great Bend, 2 have stayed in a hotel. BIG, BIG success!
- The Stores Pay the Tax Sale will be held April 10th at participating locations, buyers can purchase items that Saturday and stores will pay the sales tax for them.
- We are set up for a really great year with upcoming Events!!

Human Resources

- **We would like to welcome the following new staff members:**
 - Angus Neely – Service Person I (Public Lands)
- **Current Openings:**
 - **Part Time:**
 - Seasonal Mower/Maintenance -Public Lands/Public Works
 - **Full Time:**
 - City Engineer
 - Police Officer (7 openings)
 - Firefighter/EMT
 - Service Person I - Utilities
 - Service Person I, Streets – (3 openings)
 - Service Person I, Public Lands

Network Administrator

- Maintenance and replacing pcs in Public Lands and Events Center
- Setup a new phone line for Code Enforcement at Street Department
- Working to replace switches at City Hall and Fire Station 1
- Updated access points and controllers for Wi-Fi in city departments
- Placed a web camera for Eco Devo conference room also setup mirror casting
- Replaced Scala player and Content Manager pcs
- Looking into adding some internet in additional areas for zoo in April
- Looking into getting internet to maintenance shop over in the park
- Setup additional workstations and scanners for Laserfiche for some additional scanning to be done
- Updated municipal court (Summit) software
- Setup some rules for spam email to help identify and block spoof emails that have increased over last few months
- Continuing security updates and phishing awareness for the city



Public Lands

- Supported functions at the Event Center.
- Drag strip project is progressing.
- The Bill McKown Gazebo will be completed in April.
- Hosted GBHS JV baseball games, and tennis matches.
- Hosted BCCC tennis tournament, and a REC softball tournament.
- Weed control, and fertilizing has begun.
- Annual pool maintenance, and preparations are ongoing.
- Megan Hammeke is training, certifying our pool staff in First-aid, A.E.D., and Lifeguarding.
- Support of the farm and ranch show has begun.
- The Zoo staff should be commended for receiving another clean inspection from the USDA.

Public Works

Property Maintenance Enforcement

- **248 Complaints this month with 28 being citizen reported**
 - 214 complaints for trash/refuse
 - 19 complaint for motor vehicles
 - 2 complaint for overgrown vegetation
 - 0 complaints for graffiti
 - 0 complaint for animal
 - 0 complaint for illegal dumping
 - 0 complaint for minimum standards
 - 3 complaint was investigated, and no violations were found
 - 10 Building/ Structure/ Fire/Recreational Vehicles
- **246 Abatement notices sent out**
- 14 Abatements performed
- 16 Cars brought into compliance
- **220 Cases closed per citizen compliance (did not abate or go to council)**

Street Department

- **Potholes**
 - 4 days of patching with cold mix 124 potholes, 42 blocks
 - 2 days with bag patch 10 bags 9 potholes
- **Signs and Lights**
- Sign Work
- Took signs down from old Bicycle Route (20) locations
- Then put up new Bicycle Route up (20) locations
- Set up detour signs for phase 3 (5) at Macarthur Project and took down signs project is done.
- Relocated a Center Turn Lane sign on Main St
- Repaired Sign at 10th and Grant WB Left Lane Signal
- 7th and Morphy , 30 mph at 19th and Madison(2) EB WB
- Put up 3 signs at "Front Door Customer Only" for parking stall.
- Set up the Detour signs for 18th street between Jackson and Van Buren
- Made up Signs



- Made 6 more Bicycle Emblem Signs
- Made Park Dept. Ordinance sign (1) and
- Front Door Parking signs (6)
- Signals and Lights
- Had to reboot cameras at 10th and K96 and 10th and McKinley
- Changed a light at Broadway and Washington Green LED
- K96 and Patton replaced visor for EB flashing light
- Painting
- Painted double yellow and white for 10th street project from Cleveland to Patton Rd 15 gallons yellow and 5 gallons of white 4 bags of beads
- Started painting the Bicycle Sharrow markings on Patton and Broadway for new Bicycle route (13) so far
- Painted Parking stalls at the Front Door (6) "Front Door Customer Parking Only" 3 cans of white paint
- Upstairs Office
- Keeping up the inventory on computer
- Note: Dave N learning sign making. He also has been helping us in making brackets and stands for some special projects. Plus learning the signal lights operation and signs work. He is catching on real fast.
- Misc. work Check out locates, cleaned around South round tops, cleaned up the Pickups that we drive. pushed up compost and millings.
- **Compost Site**
 - Weekdays
 - Turned windrows
 - Hauled trees
 - Combined windrows
 - Pushed up
 - Pushed up millings as being hauled in by Venture
 - Loaded millings for the MacArthur street project
 - Weekends
 - Pushed up
 - Hauled
 - Filled windrows
- **Street Sweeping**
 - 8 days sweeping 130 blocks, 12 loads of material.
- **Blading**
 - 113 blocks
- **Flood Control**
 - Worked on the Flood Control removing debris and shredding trees
- **NOTES:**
 - **MacArthur Street-** Finished applying millings
 - 1 day of unloading salt and sand then cleaning the trucks and sand spreaders.
 - Asphalt work on 18th between Jackson and Van Buren

Engineering

- US-56 inspections on Asphalt as well as Concrete patches
- 3 walk-throughs with Venture and L & M contractors to inspect and decide on concrete patch work to be done on the current milled sections
- Consulted with PEC on US-56 project



- Collected Concrete cylinders
- Ran 3 separate tests on concrete cylinders from the US-56 project
- Consult NexTech regarding questions about easements
- Traffic Counters on 10th street
- Questions from 2611 Morton and 1723 Stone about driveway approaches
- Permit for sidewalk work on the 1100 block of Stone Street
- Follow up on a complaint of work being done at Wal Mart. Found to be no issue.
- Permit for 1316 Garfield driveway approach
- Permit for 1620 Kansas fiber optic line NexTech
- Permit for 1819 Monroe Street for curb alterations on existing driveway.

Utilities

- Wastewater yearly Progress

	<u>2021 Actual</u>	<u>2020 Goal</u>	<u>% Completed</u>
○ Clean storm lines	0	50,000	0%
○ Clean sanitary lines	20,645	200,000	21%
○ manholes rehabilitated	0	15	0%

- Water yearly Progress

	<u>2020 Actual</u>	<u>2020 Goal</u>	<u>% Completed</u>
○ Change out fire hydrants	1	5	20%

- Projects in Motion

- Collecting bids for plant projects.
- Scada (Being installed)
- Pista Grit System (Removed and waiting for shipment to install)
- North Anoxic Zone Mixer
- Secondary wet well pumps and VFD
- Muffin Grinder
- Lift Station Rehabilitations (Stations are being manufactured.)

- Projects Completed

- UV Channel operational
- Wet Well repairs are finished

- Water Wells

- Nitrate Samples completed and sent in

- WATER DISTRIBUTION

- Installed 1 new service.
- Replaced 0 service.
- 21 meters replaced.
- 34 Service Leaks
- 1 Main Leak

- WASTEWATER PLANT

- Monthly report to KDHE

- Locates



▪ 180

Fire/EMS/Inspection

- Chief McCormick and Chief Smith attended a NFPA 1033 Fire Investigations training.
- Chief McCormick attended the Barton County Q & I meeting, the monthly MERGe meeting, weekly FEMA meeting via Zoom, weekly Kansas Board of EMS meeting via Zoom and weekly Kansas Department of Health and Environment via Zoom.
- Chief McCormick and Inspector Burns attended a meeting with PEC to work on establishing an operating plan for projects and they both attended a planning meeting for the April 1st Business Workshop for the Hispanic Culture.
- All three shifts attended ACLS (Advanced Cardiac Life Support) certification training.
- Chief McCormick, Chief Schmeidler, Captain Stansfield, Firefighter Ruble and Firefighter Karnosky attended the monthly KU Med Q & I meeting.
- Chief McCormick and Maggie attended a meeting with other City staff and members of the GBHS National Honor Society to work on setting up a volunteer program where these students will assist with scanning paper records into Laserfiche.
- Chief McCormick met with JAG-K (Jobs for American Graduates – Kansas) to work with graduating seniors that will be entering career fields.
- Chief McCormick attended a Homeland Security Council Meeting with Chief Haulmark and James Cell.
- Chief Smith attended his monthly CPM Class in Wichita.
- Chief McCormick and Inspector Orth attended a planning meeting for the Farm and Ranch Show.
- Our department provided Mutual Aid to Hoisington and Ellinwood to assist with grass fires.
- Fire Department personnel completed 930 hours of training this month.
- All three shift conducted a walk thru of the Dry Lake Brewery
- Fire Inspections Activity for March (2021 figures represent 3/1 to 3/30)

	2020	2021
Commercial Building Inspected	40	56
Daycare / Schools	2	2
Fire Extinguisher Demos	0	0
Violations Found	43	23

- Department Activity for March (2021 figures represent 3/1 to 3/30)

	2020	2021
Fire Incidents	30	29
EMS Incidents	168	191
Total PT Contacts	169	199
Carbon Monoxide Calls	1	1
Average Response Time	3 mins. 53 secs.	4 mins. 20 secs.
Average Turnout Time	49 secs.	39 secs.
Overlapping Calls	20.71%	25.91%
Year to Date Incidents	597	617

- Building Inspection (2021 figures represent 3/1 to 3/30)

	March 2020					March 2021			
	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
Commercial	11	3	7	0		7	4	3	4
Residential	24	10	5	3		42	10	12	4
Estimated Cost	\$427,308.00	\$132,240.00	\$17,600.00	\$16,758.00		\$1,071,994.00	\$22,550.00	\$93,750.00	\$99,796.00

Police



03/01/2021 LT Settle and Sergeants G. Davis, J. Davis and Deyoung attended virtual training called Identifying and Leading At Risk Employees

03/02/2021-03/03/2021 LT Smith attended a class called Foundation and Introduction to Supervision at KLETC

03/02/2021 Chief Haulmark attended a meeting of the Lion's Club

03/02/2021 Detectives and Patrol served a search warrant at 12th and Morphy. 1 adult was arrested, and stolen property and drug paraphernalia was recovered

03/02/2021 Chief Haulmark and LT Smith attended a meeting of the Barton County Crime Stoppers

03/03/2021 The Health Department was providing Covid vaccination shots at the Expo. The Sheriff's Department was handling the traffic control for the event, but PD personnel responded if needed to assist

03/03/2021 LT Settle, SGT Paden, SGT J. Davis, CPL Browne, CPL Bell, OFC Millard and OFC Hanhardt attended a training called Stop the Bleed hosted by the FD

03/04/2021 Officer Allen conducted a drug sniff at the HS at the request of the Principal

03/04/2021 Chief Haulmark attended the Chiefs / Sheriff monthly informational meeting at the Hoisington Municipal building

03/05/2021 Detectives and Patrol served a search warrant at 2416 16th St. 1 adult was arrested for Felony narcotics charges

03/08/2021-03/11/2021 DET Hamlin and OFC Allen attended the Kansas Narcotic Officers Association Training in Mulvane, KS

03/08/2021 Detectives and Patrol served a search warrant at 1404 Warner. 1 adult was arrested for Felony narcotics charges and drugs and a firearm were recovered

03/09/2021 Chief Haulmark attended a meeting of the Lion's club

03/11/2021 Chief Haulmark and LT Settle, along with Chief McCormick attended the Homeland Security advisory board meeting in Hutchison

03/11/2021 Chief Haulmark and LT Settle attended a planning meeting regarding the upcoming Farm Show

03/20/2021 SGT Jefferson Davis and his shift spent time interacting with citizens at the Home Show at the Event Center

03/23/2021 SGT Gary Davis assisted the Great Bend Public Library with a reading program for children.

03/23/2021 Chief Haulmark attended a meeting of the Lion's Club

03/25/2021 Chief Haulmark, Detective McLemore and Corporal Suss attended a recruiting event at Ft. Riley

03/26/2021 Chief Haulmark, Kendal Francis and other Department heads attended a meeting that was organized by the Chamber & Councilmember Jimenez to discuss ideas on how we can build better relations with the Hispanic business leaders and community as a whole.

Total Incidents for January/February 2021 compared with January/February 2020

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January 2020 Incident Totals		January 2021 Incident Totals		February 2020 Incident Totals		February 2021 Incident Totals	
Total Incidents Documented	287	Total Incidents Documented	229	Total Incidents Documented	233	Total Incidents Documented	186
Criminal Cases Documented	253	Criminal Cases Documented	197	Criminal Cases Documented	190	Criminal Cases Documented	162
Crash Incidents Documented	27	Crash Incidents Documented	23	Crash Incidents Documented	34	Crash Incidents Documented	20
Narcotic Violations	10	Narcotic Violations	12	Narcotic Violations	9	Narcotic Violations	8
Citations issued	49	Citations issued	65	Citations issued	85	Citations issued	77
March 2020 Incident Totals		March 2021 Incident Totals					
Total Incidents Documented	208	Total Incidents Documented	219				
Criminal Cases Documented	138	Criminal Cases Documented	159				
Crash Incidents Documented	28	Crash Incidents Documented	29				
Narcotic Violations	5	Narcotic Violations	10				
Citations issued	69	Citations issued	84				

2021 Crime clearance statistics compared to 2020

260	January 2020		205	January 2021		199	February 2020		165	February 2021	
38	Unsolved	14.6%	62	Unsolved	30.2%	17	Unsolved	8.5%	39	Unsolved	23.6%
2	Unfounded	0.8%	2	Unfounded	1.0%	2	Unfounded	1.0%	1	Unfounded	0.6%
16	Outside Agency Assist	6.2%	20	Outside Agency Assist	9.8%	19	Outside Agency Assist	9.5%	8	Outside Agency Assist	4.8%
27	NA	10.4%	15	NA	7.3%	20	NA	10.1%	21	NA	12.7%
48	LOP	18.5%	12	LOP	5.9%	9	LOP	4.5%	12	LOP	7.3%
17	County Atty-Juvenile	6.5%	13	County Atty-Juvenile	6.3%	11	County Atty-Juvenile	5.5%	22	County Atty-Juvenile	13.3%
8	County Atty-Adult	3.1%	11	County Atty-Adult	5.4%	10	County Atty-Adult	5.0%	16	County Atty-Adult	9.7%
10	City Atty	3.8%	9	City Atty	4.4%	5	City Atty	2.5%	0	City Atty	0.0%
11	Arrest-Juvenile	4.2%	4	Arrest-Juvenile	2.0%	13	Arrest-Juvenile	6.5%	1	Arrest-Juvenile	0.6%
83	Arrest-Adult	31.9%	57	Arrest-Adult	27.8%	93	Arrest-Adult	46.7%	45	Arrest-Adult	27.3%
181	March 2020		193	March 2021							
30	Unsolved	16.6%	40	Unsolved	20.7%						
6	Unfounded	3.3%	0	Unfounded	0.0%						
6	Outside Agency Assist	3.3%	22	Outside Agency Assist	11.4%						
22	NA	12.2%	29	NA	15.0%						
20	LOP	11.0%	9	LOP	4.7%						
14	County Atty-Juvenile	7.7%	12	County Atty-Juvenile	6.2%						
7	County Atty-Adult	3.9%	30	County Atty-Adult	15.5%						
9	City Atty	5.0%	8	City Atty	4.1%						
14	Arrest-Juvenile	7.7%	0	Arrest-Juvenile	0.0%						
53	Arrest-Adult	29.3%	43	Arrest-Adult	22.3%						

Comparison of Cases since 2017

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Total Cases Per Year		2017	2018	2019	2020	2021
	JAN.	324	349	284	287	230
	FEB.	280	269	266	233	186
	MARCH	339	328	309	208	219
	APRIL	293	335	371	178	
	MAY	320	348	353	217	
	JUNE	348	293	288	277	
	JULY	396	348	321	284	
	AUGUST	334	326	354	196	
	SEPT.	349	321	305	216	
	OCT.	346	313	269	250	
	NOV.	359	265	234	246	
	DEC.	366	297	270	221	
TOTAL # OF CASES PER YEAR		4054	3792	3624	2813	635
AVERAGE CASES PER MONTH		338	316	302	234	212