



## City Administrator's Report February 1, 2022

### CVB/Community Coordinator

- The Cabin Fever Reliever Sale went over well in Great Bend on Jan. 15<sup>th</sup>. Several stores reported an increase in traffic. This is a good way to help stores move products to be ready for spring items.
- Christina & Kendal are securing activities for the KACM (Kansas City/County Managers Conference) that will take place in Great Bend in December.
- The CVB Board meeting was on Jan. 21<sup>st</sup> – members made a plan to involve hotels in the 150<sup>th</sup> Celebration and we will be applying for a TASK grant to help with local tourism efforts.
- Christina attend the regional June Jaunt meeting on Jan. 20<sup>th</sup>. Most communities along K96 will stay involved and continue the effort to market regionally.
- The I heart GB promotion will be going through the month of February, this year we are picking smaller winners each week to really show their love and then the GRAND PRIZE winner will be drawn after Feb. 22nd live on Facebook at Explore Great Bend!
- Christina & Larami along with Linda from the Kansas Wetlands Education Center will go represent Great Bend at The Omaha Boat & Travel Trade Show at the end of February. One of the CVB goals is to continue to make Great Bend known in surrounding states.

### Human Resources

- **We would like to welcome the following new staff members:**
  - Emma Mooney – Police Officer – Full-Time
  - Kristi Oak – Police Officer – Part-Time
- **Current Openings:**
  - **Part Time:**
    - Police Officer II
    - Zookeeper
    - Seasonal Maintenance – Public Lands
  - **Full Time:**
    - City Engineer
    - Firefighter/EMT – Fire Department (3 openings; 1 pending)
    - Police Officer – Police Department (3 openings; 2 pending)
    - Service Person I - Public Lands (2 openings; 1 pending)
    - Service Person I – Streets (2 openings; 1 pending)
    - Service Person 1 – Utilities (3 openings; 1 pending)
    - Visitor Service Representative – CVB

### Network Administrator



- Setting up Battalion Chiefs on Surface Pros for Fire Station 2
- Adding 2<sup>nd</sup> monitor for Battalion Chiefs at Fire Station 2
- Replacing UPS at Abatements Building at Street Department
- Worked with Nex-tech to troubleshoot lag and slow connectivity for Eco Devo
- Renewing AGSS license for SonicWALL for Police department
- Ordered replacement pc for Joel Hamlin for Police Department
- Looking To replace TZ300 firewall at the zoo – end of life replacement
- Replaced Wi-Fi router at Zoo for upfront area
- Looking into pc replacements for some users at Municipal Court and Fire Station 1
- Completed firmware updates for switches for City Hall, Wastewater and for the Events center
- Placed a new managed switch at Front Door to move credit card machines over to secure VLAN
- Added additional ethernet ports at Front Door for Credit Card machines
- Working on bids for mobile podium and cabling for Fire Station 1
- Started discussion on new switches and placement of ports for new police department building
- Continuing security updates and phishing awareness for the city

## Public Lands

- Christmas decorations were taken down in about 3 weeks.
- Repairs have been made on most of the decorations. We are waiting for additional lights to finish the large tree at JKS.
- Repairs from the windstorm are ongoing.
- The team has supported the functions at the Event Center.
- 18 trees were transplanted throughout the parks.
- Tree trimming and removal will continue through the coming month.
- Additional office was remodeled at city hall.
- Preparation for the GBHS spring sports season on all facilities are ongoing.

## Public Works

### Property Maintenance Enforcement

- 212 Complaints this month with 5 being citizen reported
  - 134 complaints for trash/refuse
  - 39 complaints for motor vehicles
  - 1 complaints for overgrown vegetation
  - 0 Graffiti
  - 0 Animal complaints
  - 0 complaint for illegal dumping
  - 0 complaint for minimum standards
  - 1 complaint was investigated, and no violations were found
  - 0 Structure Fire
  - 2 complaints for graffiti



- 8 Building/ Structure/ Fire/Recreational Vehicles
- 18 Abatement notices sent out
- 16 Abatements performed
- **89 Cases closed per citizen compliance (did not abate or go to council)**
- 8 Motor vehicles were brought into compliance

### Street Department

- **Potholes**
  - 36 blocks 149 potholes
- **Compost Site**
  - **EMPLOYEES ARE CONTINUING TO WORK WEEKENDS TO KEEP COMPOST SITE UP** which include:
    - Screening Compost
    - Hauling grass to windrows and stockpiles
    - Hauled trees to burn area
    - mix windrows, push up trees and grass
- **Street Sweeping**
  - 755 blocks swept
- **Blading**
  - Streets 105 blocks
  - Alleys 1 day
- **Levee**
  - Hauled dirt to triangle
  - Spread dirt and wood chips
- **Sign Work**
- Replaced Faded Signs Left Lane Must Turn Left, RxR sign,
- Lakin and Stone Stop Sign and Post, 19<sup>th</sup> and Hubbard Stop Sign and post
- 30mph on 5<sup>th</sup> and Washington, Stop at 7<sup>th</sup> and Washington , Eisenhower and Churchill put back up, 6<sup>th</sup> and B st and 6<sup>th</sup> and C st. put back up, Put type III barricade & Double Arrow back up at 19<sup>th</sup> and McKinley, put back up Prairie Rose Dr & Prairie Rose Cir, and Lakin & Stone, Put up two pole base Lane sign Left -Straight-Right, Cherry Pl & Cherry Ln put back up,
- **Made up these Signs**
- Made these Street markers 3<sup>rd</sup> and Walnut ,3<sup>rd</sup> and Hubbard , Cherry Ln and Hemlock,6<sup>th</sup> st. and C st. ,6<sup>th</sup> st. and B st.
- Made up 6 crosswalk arrows, 1 (3) lane sign, Left Lane Yield on Green, Double Arrow and 3 barricade V planks 16' for type III
- **Signals and Lights**
- Checked out cameras 10<sup>th</sup> and McKinley, 10<sup>th</sup> and Grant, 10<sup>th</sup> and Frey
- Jefferson school flashing lights timing got changed from 7:30 to 7:15 am
- Reprogrammed timing on School Flashing Lights for Lincoln school SB
- Removed detection squares for NB traffic furthest to the south of lanes.
- Straighten up camera for 10<sup>th</sup> and K96, 10<sup>th</sup> and Washington S/B left arrow changed light



- **Upstairs Office / Misc. jobs**
- Checked out locates daily. And K trips
- Helped with snow removal about 3" 1st & 6<sup>th</sup>
- Helped with traffic control at a structure fire cones
- Building on 2 new poles for streetscape lighting replacements , rebuilt 1 street scape head
- **Notes:**
  - 4 days of salt and sanding
  - Hauled snow
  - Equipment Maintenance
  - Hauled sand to mix salt and sand

### Engineering

- Worked on EAP for levee
- Worked on street signs data for GIS
- Worked on stormwater annual report
- Worked on nextech easements
- Worked on police station waterline information.
- Worked on quail cove project
- Worked on Levee project.
  - Spoke to Eakin construction regarding the reworking of dirt levee repair area

### Utilities

- Wastewater yearly Progress
 

	2022 Actual	2022 Goal	% Completed
○ Clean storm lines	072	50,000	34
○ Clean sanitary lines	5333	200,000	115
○ manholes rehabilitated	0	15	0
- Water yearly Progress
 

	2022 Actual	2022 Goal	% Completed
○ Change out fire hydrants	0	5	120
- Projects in Motion
  - Quail Cove Waterline
  - Scada (Finishing, Preparing for training)
  - Secondary wet well pumps and VFD
- Projects completed
  -
- WATER WELLS
  -
- WATER DISTRIBUTION



- Installed 0 new service.
- Replaced 1 service.
- 2 meters replaced.
- 3 Service Leaks
- 1 Main Leak
- 0 Hydrant Repair
- 
- STORMWATER
  - Cleaned 0 feet.
  - Cleaned 0 catch basins.
- SANITARY SEWERS
  - Cleaned 5333 feet.
  - 1498 Feet TV'd for year
- WASTEWATER PLANT
  - Monthly report to KDHE
- Locates

## Fire/EMS/Inspection

- Great Bend Fire Department personnel completed 204 hours of training in January.
- FF James Jenkins and Chief McCormick started the Paramedic Course. They are scheduled to complete December 16, 2022
- Chief McCormick and Deputy Chief Smith attended the FORCE, Task Force 5, and Clara Barton Trauma Council Meeting
- Chief McCormick attended the Region 3 EMS Meeting
- Chief McCormick, Battalion Chief Schmeidler, Captain Reifschneider, Captain Ruble, and Captain Stansfield met with Dr Van Norden, and Kim Clark RN for the monthly KU Regional Hospital Q&I
- Chief McCormick met with the Hospital and County EMS Directors regarding Hospital going on Diversion due to local hospitals reaching capacity.
- Department Activity for January

	2021	2022
<b>Fire Incidents</b>	<b>16</b>	<b>22</b>
<b>EMS Incidents</b>	<b>185</b>	<b>224</b>
<b>Total PT Contacts</b>	<b>194</b>	<b>241</b>
<b>Carbon Monoxide Calls</b>	<b>1</b>	<b>0</b>
<b>Average Response Time</b>	<b>4 mins. 28 secs.</b>	<b>4 mins. 4 secs.</b>
<b>Average Turnout Time</b>	<b>1 min.</b>	<b>49 secs.</b>
<b>Overlapping Calls</b>	<b>14.93%</b>	<b>18.7%</b>
<b>Year to Date Incidents</b>	<b>201</b>	<b>246</b>

- Building Inspection



	January 2021					January 2022			
	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
Commercial	10	5	4	5		6	0	1	1
Residential	18	13	9	7		17	13	8	7
Estimated Cost	\$557,770.00	\$8,715.00	\$27,250.00	\$47,393.00		\$322,126.00	\$13,010.00	\$26,100.00	\$50,948.00

## Police

- 01/01/22 – PD personnel assisted the FD with a search warrant at 228 Chestnut
- 01/01/22 – New employee Emma Mooney began employment
- 01/06/22 – Chief Haulmark and CPT Bieberle attended a meeting of the area Chief’s and Sheriff
- 01/07/22 – Chief Haulmark and CPT Bieberle attended a meeting of the area Chief’s and Sheriff at the BTO
- 01/07/22 – The PD took possession of three new Ford Explorer patrol vehicles
- 01/10/22 – LT Settle began Law Enforcement Leadership Academy training at KLETC that will last through 2022
- 01/11/22 – SGT DeYoung and CPL Lovett attended a training session regarding dealing with juveniles in mental health crisis via ZOOM
- 01/14/22 – Officer Christopher Kelso graduated from KLETC
- 01/18/22 – Chief Haulmark attended a Lion’s Club meeting
- 01/19/22 – Kendal Francis held a meeting with PD personnel at the PD
- 01/19/22- LT Smith and DET Hamlin attended a meeting of the Kansas Investigators Association in Rice County
- 01/21/22 – Chief Haulmark attended a meeting at the Knights of Columbus
- 01/24/22 – Chief Haulmark presented at the Rotary Club
- 01/27/22 – Chief Haulmark and CPT Bieberle attended a meeting for the board of the Stepping Up initiative
- 01/28/22 – Chief Haulmark and PD personnel attended the city new hire breakfast at the Event Center
- 01/28/22 – PD personnel, along with SO, KHP and KBI conducted an enforcement activity regarding individuals with outstanding warrants. 11 adults were located and arrested. Meth, marijuana, and drug paraphernalia were recovered.
- 01/31/22 – Officer Matthew Barker started employment.

**Total Incidents for January 2022 compared with January 2021**



124	January 2022		205	January 2021	
26	Unsolved	21.0%	33	Unsolved	16.1%
1	Unfounded	0.8%	4	Unfounded	2.0%
10	Outside Agency Assist	8.1%	20	Outside Agency Assist	9.8%
22	NA	17.7%	19	NA	9.3%
7	LOP	5.6%	18	LOP	8.8%
19	County Atty-Juvenile	15.3%	17	County Atty-Juvenile	8.3%
14	County Atty-Adult	11.3%	11	County Atty-Adult	5.4%
1	City Atty	0.8%	21	City Atty	10.2%
0	Arrest-Juvenile	0.0%	4	Arrest-Juvenile	2.0%
24	Arrest-Adult	19.4%	58	Arrest-Adult	28.3%

2022 Crime clearance statistics compared to 2021

January 2022 Incident Totals		January 2021 Incident Totals	
Total Incidents Documented	147	Total Incidents Documented	229
Criminal Cases Documented	96	Criminal Cases Documented	177
Crash Incidents Documented	25	Crash Incidents Documented	24
Narcotic Violations	3	Narcotic Violations	11
Citations issued	84	Citations issued	88

Records Division Statistics

January 2022	
Phone Calls	313
Walk In	104
Daily Rpt Processing	174
Ticket/NTA/Warning	244
Ins/Attorney/Citizen Request	74
Background Request	24
Archive Scanning	879
Addit Processing	170
Reports Taken	2
<b>TOTAL</b>	<b>1984</b>

of Cases since 2017



Year of 2017 compared through Current Month of 2022							
Total Criminal Cases Per Year	2017	2018	2019	2020	2021	2022	
JAN.	324	349	284	287	177	97	
FEB.	280	269	266	233	186		
MARCH	339	328	309	208	219		
APRIL	293	335	371	178	239		
MAY	320	348	353	217	174		
JUNE	348	293	288	277	183		
JULY	396	348	321	284	184		
AUGUST	334	326	354	196	143		
SEPT.	349	321	305	216	198		
OCT.	346	313	269	250	161		
NOV.	359	265	234	246	128		
DEC.	366	297	270	221	164		
TOTAL # OF CASES PER YEAR	4054	3792	3624	2813	2156	97	
AVERAGE CASES PER MONTH	338	316	302	234	180	97	

