



City Administrator's Report March 1, 2022

CVB/Community Coordinator

- CVB Staff attended Destination Statehouse Feb. 8-10 and met with Representative Tory Arnberger and Representative Alicia Straub in separate meetings to promote tourism at the State Level. Christina also attended the TIAK (Tourism Industry Association of Kansas) Board Meeting and helped host the Sports KS mixer to recruit new members.
- Christina and Kendal promoted the City's 150th Celebration at the Chamber Banquet on Feb. 19th with a quick speech and promotion.
- Christina, Larami and Linda Penner from the KWEC staff attended the Omaha Boat and Travel Show to promote Great Bend hunting and racing. Feb. 23-28th.
- Staff just released the Home for the Holidays Grand Marshal nomination form that will be due March 31st.
- The I HEART GB promotion is going well and many people have been visiting stores to register.
- Christina and staff are working on the 2022 June Jaunt & Party in the Park plans, if you have an event that needs to be included in our promotional items, please contact Christina.
- The city is raising funds for our Independence Day fireworks, we will host them on July 3rd again this year at the Expo Complex. Please see Christina if you know of willing sponsors – we still need \$8,500 to reach our goal.

Human Resources

- **We would like to welcome the following new staff members:**
 - Matthew Barker – Police Officer (re-hire)
 - Erica Roth – CSR II Front Door
 - Joan Aleman-Olivas – Service Person I Streets
 - Lynam Mumford – Service Person I Utilities
 - Cody Wells – Firefighter/EMT
- **Part Time:**
 - Lifeguard – Wetlands/Public Lands
 - Police Officer II
 - Seasonal Maintenance – Public Lands
 - Seasonal Mower – Public Works
 - Zookeeper
- **Full Time:**
 - City Engineer
 - Firefighter/EMT – Fire Department (2 openings)
 - Meter Reader – Utilities
 - Police Officer – Police Department (3 openings; 2 pending)
 - Service Person I - Public Lands (2 openings: 1 pending)



- Service Person I – Streets
- Service Person 1 – Utilities (2 openings)

Network Administrator

- Replaced pc with surface pro for Leo – Code Enforcement
- Replaced pc with surface pro for Hoyt - Code Enforcement
- Replaced UPS at Abatements Building at Street Department
- Replaced UPS at Zoo
- Replaced Wi-Fi router at Zoo for upfront area
- Created shared drive to server for Zoo so we can move away from ldrive
- Setup new POS software for Zoo and setting up Credit Card machine to integrate with software
- Replaced firewall at Zoo - end of life replacement
- Renewed AGSS license for SonicWALL for Police department
- Renewed all other Sonicwall licenses for other departments to save money as prices are getting ready to go up for licensing
- Replaced pc for Joel Hamlin for Police Department
- Replacing pc for Vickie at Municipal Court
- Replacing Receipt printer for Municipal court
- Scheduling to replace pc for Michelle at Fire Station 1 in March
- Scheduling to do walk through for cabling with Nex-tech to move towards upgrading phone system
- Reviewing bids for mobile podium and cabling for Fire Station 1
- Got a quote from Hammeke and reviewing with Christina on getting cameras placed at Events Center – also getting a bid from P&S security
- Started discussion on new switches and placement of ports for new police department building
- Continuing security updates and phishing awareness for the city

Public Lands

- 23 trees were transplant finishing this season.
- 100 seedlings were planted in the nursery.
- Tree trimming around Vets is nearing completion.
- Repainting of the picnic tables and trash can are complete.
- Preparations for the GBHS spring sports are ongoing.
- Spring cleanup of the ballfields' turf has begun.
- Additional sod will be laid at Langher field on the 1st of March.
- Supported 19 functions at the Event Center.
- We are working with Javier Alarez-Renovaa Home Innovation for the painting of the grandstands at Vets.

Public Works



Property Maintenance Enforcement

- 150 Complaints this month with 5 being citizen reported
 - 106 complaints for trash/refuse
 - 31 complaints for motor vehicles
 - 0 complaints for overgrown vegetation
 - 0 Graffiti
 - 0 Animal complaints
 - 0 complaint for illegal dumping
 - 1 complaint for minimum standards
 - 2 complaint was investigated, and no violations were found
 - 0 complaints for graffiti
 - 11 Building/ Structure/ Fire/Recreational Vehicles
- 11 Abatement notices sent out
- 8 Abatements performed
- **15 Cases closed per citizen compliance (did not abate or go to council)**
- 1 Motor vehicles were brought into compliance

Street Department

- **Potholes**
 - 38 blocks 107 potholes
- **Compost Site**
 - **EMPLOYEES ARE CONTINUING TO WORK WEEKENDS TO KEEP COMPOST SITE UP which include:**
 - Screening Compost
 - Hauling grass to windrows and stockpiles
 - Hauled trees to burn area
 - mix windrows, push up trees and grass
- **Street Sweeping**
 - 895 blocks swept
- **Blading**
 - Streets 0 blocks
 - Alleys 84
- **Levee**
 - Hauled dirt to triangle
 - Spread dirt and wood chips
 - Bladed entrance road
- **Sign Work**
- **Replaced Faded Signs Left Lane Must Turn Left, RxR sign,**
- **Lakin and Stone Stop Sign and Post, 19th and Hubbard Stop Sign and post**



- 30mph on 5th and Washington, Stop at 7th and Washington , Eisenhower and Churchill put back up, 6th and B st and 6th and C st. put back up, Put type III barricade & Double Arrow back up at 19th and McKinley, put back up Prairie Rose Dr & Prairie Rose Cir, and Lakin & Stone, Put up two pole base Lane sign Left -Straight-Right, Cherry Pl & Cherry Ln put back up,
- **Made up these Signs**
- Made these Street markers 3rd and Walnut ,3rd and Hubbard , Cherry Ln and Hemlock,6th st. and C st. ,6th st. and B st.
- Made up 6 crosswalk arrows, 1 (3) lane sign, Left Lane Yield on Green, Double Arrow and 3 barricade V planks 16'for type III
- **Signals and Lights**
- Checked out cameras 10th and McKinley, 10th and Grant, 10th and Frey
- Jefferson school flashing lights timing got changed from 7:30 to 7:15 am
- Reprogrammed timing on School Flashing Lights for Lincoln school SB
- Removed detection squares for NB traffic furthest to the south of lanes.
- Straighten up camera for 10th and K96, 10th and Washington S/B left arrow changed light
- **Upstairs Office / Misc. jobs**
- Checked out locates daily. And K trips
- Helped with snow removal about 3" 1st & 6th
- Helped with traffic control at a structure fire cones
- Building on 2 new poles for streetscape lighting replacements , rebuilt 1 street scape head
- **Notes:**
 - 2 days of Brining
 - 2 days of salt and sanding
 - Hauled snow
 - Equipment Maintenance
 - Hauled sand to mix salt and sand
 - Bladed Volleyball pits
 - Equipment Maintenance
 - Cut down tree at 281 and Park st
 - Tymco street sweeper down with fuel pump issues
 - #46 water pump issues
 -

Engineering

- Consulted on ongoing projects and problems that arise
- Shape file for utilities
- Attended meeting regarding EAP
- Worked on street signs data
- Worked on stormwater annual report
- Worked on upcoming projects 2022
- Attended meetings for CDBG
- Fiberoptic permits



- Change order for chip and seal project
- Worked on Levee project.
 - Spoke to Eakin construction regarding the reworking of dirt levee repair area

Utilities

- Wastewater yearly Progress

	2022 Actual	2022 Goal	% Completed
○ Clean storm lines	542	50,000	1
○ Clean sanitary lines	12,000	200,000	6
○ manholes rehabilitated	0	15	0

- Water yearly Progress

	2022 Actual	2022 Goal	% Completed
○ Change out fire hydrants	0	5	

- Projects in Motion

- Quail Cove Waterline (Main and 6 services are installed)
- Scada (Finishing, Preparing for training)
-

- Projects completed

- THE CITY OF

- WATER WELLS

-

- WATER DISTRIBUTION

- Installed 6 new service.
- Replaced 0 service.
- 6 meters replaced.
- 4 Service Leaks
- 1 Main Leak
- 0 Hydrant Repair
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- STORMWATER

- Cleaned 0 feet.
- Cleaned 0 catch basins.

- SANITARY SEWERS

- Cleaned 12000 feet.
- 5656 Feet TV'd for year

- WASTEWATER PLANT

- Monthly report to KDHE

- Locates

- 142



Fire/EMS/Inspection

- Great Bend Fire Department personnel completed 204 hours of training in January.
- FF James Jenkins and Chief McCormick started the Paramedic Course. They are scheduled to complete December 16, 2022
- Chief McCormick and Deputy Chief Smith attended the FORCe, Task Force 5, and Clara Barton Trauma Council Meeting
- Chief McCormick attended the Region 3 EMS Meeting
- Chief McCormick, Battalion Chief Schmeidler, Captain Reifschneider, Captain Ruble, and Captain Stansfield met with Dr Van Norden, and Kim Clark RN for the monthly KU Regional Hospital Q&I
- Chief McCormick met with the Hospital and County EMS Directors regarding Hospital going on Diversion due to local hospitals reaching capacity.
- Department Activity for January

	2021	2022
Fire Incidents	16	22
EMS Incidents	185	224
Total PT Contacts	194	241
Carbon Monoxide Calls	1	0
Average Response Time	4 mins. 28 secs.	4 mins. 4 secs.
Average Turnout Time	1 min.	49 secs.
Overlapping Calls	14.93%	18.7%
Year to Date Incidents	201	246

- Building Inspection

	January 2021					January 2022			
	Building	Plumbing	Electrical	Mechanical		Building	Plumbing	Electrical	Mechanical
Commercial	10	5	4	5		6	0	1	1
Residential	18	13	9	7		17	13	8	7
Estimated Cost	\$557,770.00	\$8,715.00	\$27,250.00	\$47,393.00		\$322,126.00	\$13,010.00	\$26,100.00	\$50,948.00

Police

- 02/02/22 – LT Smith and Officer Thomas gave a presentation about responsible texting at the Middle School
- 02/07/22 – SGT Davis gave a safety presentation at Juvenile Intake Services
- 02/08/22-02/09/22 – LT Settle attended LELA training at KLETC
- 02/09/22 – Officer Thomas and Juvenile Services personnel gave a presentation about human trafficking at the Middle School
- 02/11/22 – PD personnel served a narcotic search warrant at 1443 18th St. Meth, marijuana and paraphernalia were recovered. 1 adult male and 1 adult female were arrested.
- 02/14/22 – Officer Emma Mooney began training at KLETC



02/15/22 - 02/17/22 – Chief Haulmark, CPT Bieberle, LT Settle and LT Smith attended ICS 300 training hosted by the FD at the Events Center

02/16/22 – DET Hamlin attended the Kansas Investigator’s Association meeting hosted by Barton Co. S.O.

02/17/22 – PD personnel served a search warrant on a storage unit at 20th and Washington. Stolen property was recovered.

02/20/22 – PD personnel assisted KBI and KHP on a search warrant in the Finer mobile home park. 2 adults were arrested. Marijuana and paraphernalia were seized.

02/22/22 – Chief Haulmark attended a Lion’s Club meeting

02/23/22 – PD personnel served a search warrant on a vehicle in reference to a narcotics investigation

02/24/22 – CPT Bieberle attended the 911 Users meeting at the BT CO courthouse

02/24/22 – 02/25/22 – SRO Thomas gave a presentation regarding general safety to elementary students

02/25/22 – Officers Rivas and Jones graduated from the KLETC Training Academy

Total Incidents for January 2022 compared with January 2021

136 January 2022			205 January 2021		
22	Unsolved	16.2%	33	Unsolved	16.1%
1	Unfounded	0.7%	4	Unfounded	2.0%
12	Outside Agency Assist	8.8%	20	Outside Agency Assist	9.8%
26	NA	19.1%	19	NA	9.3%
12	LOP	8.8%	18	LOP	8.8%
22	County Atty-Juvenile	16.2%	17	County Atty-Juvenile	8.3%
14	County Atty-Adult	10.3%	11	County Atty-Adult	5.4%
1	City Atty	0.7%	21	City Atty	10.2%
1	Arrest-Juvenile	0.7%	4	Arrest-Juvenile	2.0%
25	Arrest-Adult	18.4%	58	Arrest-Adult	28.3%

141 February 2022			166 February 2021		
35	Unsolved	24.8%	34	Unsolved	20.5%
1	Unfounded	0.7%	2	Unfounded	1.2%
14	Outside Agency Assist	9.9%	8	Outside Agency Assist	4.8%
24	NA	17.0%	21	NA	12.7%
8	LOP	5.7%	14	LOP	8.4%
10	County Atty-Juvenile	7.1%	22	County Atty-Juvenile	13.3%
11	County Atty-Adult	7.8%	17	County Atty-Adult	10.2%
2	City Atty	1.4%	2	City Atty	1.2%
0	Arrest-Juvenile	0.0%	1	Arrest-Juvenile	0.6%
36	Arrest-Adult	25.5%	45	Arrest-Adult	27.1%



2022 Crime clearance statistics compared to 2021

<i>January 2022 Incident Totals</i>		<i>January 2021 Incident Totals</i>	
Total Incidents Documented	147	Total Incidents Documented	229
Criminal Cases Documented	96	Criminal Cases Documented	177
Crash Incidents Documented	25	Crash Incidents Documented	24
Narcotic Violations	3	Narcotic Violations	11
Citations issued	84	Citations issued	88
<i>February 2022 Incident Totals</i>		<i>February 2021 Incident Totals</i>	
Total Incidents Documented	170	Total Incidents Documented	188
Criminal Cases Documented	110	Criminal Cases Documented	149
Crash Incidents Documented	30	Crash Incidents Documented	22
Narcotic Violations	6	Narcotic Violations	8
Citations issued	60	Citations issued	77

Records Division Statistics



January 2022		February 2022	
<i>Phone Calls</i>	313	<i>Phone Calls</i>	339
<i>Walk In</i>	104	<i>Walk In</i>	124
<i>Daily Rpt Processing</i>	174	<i>Daily Rpt Processing</i>	169
<i>Ticket/NTA/Warning</i>	244	<i>Ticket/NTA/Warning</i>	259
<i>Ins/Attorney/Citizen Request</i>	74	<i>Ins/Attorney/Citizen Request</i>	46
<i>Background Request</i>	24	<i>Background Request</i>	40
<i>Archive Scanning</i>	879	<i>Archive Scanning</i>	367
<i>Addit Processing</i>	170	<i>Addit Processing</i>	216
<i>Reports Taken</i>	2	<i>Reports Taken</i>	0
TOTAL	1984	TOTAL	1560



Comparison of Cases since 2017



Year of 2017 compared through Current Month of 2022							
Total Criminal Cases Per Year	2017	2018	2019	2020	2021	2022	
JAN.	324	349	284	287	177	96	
FEB.	280	269	266	233	149	110	
MARCH	339	328	309	208	219		
APRIL	293	335	371	178	239		
MAY	320	348	353	217	174		
JUNE	348	293	288	277	183		
JULY	396	348	321	284	184		
AUGUST	334	326	354	196	143		
SEPT.	349	321	305	216	198		
OCT.	346	313	269	250	161		
NOV.	359	265	234	246	128		
DEC.	366	297	270	221	164		
TOTAL # OF CASES PER YEAR	4054	3792	3624	2813	2119	206	
AVERAGE CASES PER MONTH	338	316	302	234	177	103	

