

**CITY OF GREAT BEND THREE-MILE RADIUS
CONDITIONAL USE PERMIT APPLICATION**

(To be filed a minimum of four weeks prior to the
regularly scheduled Planning Commission meeting.)

Date: _____

Filing Fee: \$150.00

Applicant's Name: _____

Applicant's Address: _____

Phone #: _____

Owner's Name: _____

Phone #: _____

Owner's Address: _____

Property Address: _____

Zoning District: _____ Present Use of Property: _____

Proposed Use of Property: _____

** (A conditional use shall only be allowed for the uses that are expressly authorized to be allowed as a conditional use in a particular zoning district.)

Please attach all of the following:

- **Filing Fee of \$150.00**
- **Copy of Legal Description as recorded in the Barton County Register of Deeds Office**
- **Copy of Lease Agreement (if applicable)**
- **Certified list of all property owners within 1,000 foot radius of all property lines of the tract**
- **Scaled site plan of the proposed development showing any and all existing and proposed structures or land marks**
- **A plat showing the property owners surrounding the proposed development and current use of surrounding property. (Property owners shall be notified twenty (20) days prior to the meeting.)**

Period of Validity: No conditional use permit granted by the Governing Body shall be valid for a period longer than 180 days from the date on which the Governing Body grants the conditional use, unless within such 180 day period: (1) a building permit is obtained and the erection or alteration of a structure is started, and (2) a use is commenced or continued pursuant to the conditional use.

Planning Commission will forward their recommendations from the regularly scheduled meeting of the City of Great Bend City Council.

Property Owner's Signature

Date

Applicant's Signature

----OFFICE USE ONLY----

Application Received By: _____

Date: _____

Fee Paid: _____

Planning Commission Action: Approved _____

Rejected _____

Date: _____

Conditions and Restrictions: _____

Secretary of Planning Commission: _____

Date: _____