



CITY OF GREAT BEND
PLANNING COMMISSION
FINAL PLAT APPLICATION

DATE: _____

APPLICATION FEE: \$100.00

**IF MORE THAN TWO MEETINGS ARE REQUIRED FOR APPROVAL AN
ADDITIONAL FINAL PLAT FEE WILL BE ASSESSED*

DEVELOPER NAME: _____

DEVELOPER ADDRESS: _____

DEVELOPER PHONE: _____

PROPERTY OWNER DIFFERS FROM DEVELOPER

PROPERTY OWNER NAME: _____

PROPERTY OWNER ADDRESS: _____

PROPERTY OWNER PHONE: _____

PROPERTY IS LOCATED IN THE: CITY COUNTY

PROPOSED NAME OF SUBDIVISION: _____

ZONING DESIGNATION: _____

CURRENT USE OF PROPERTY: _____

PROPOSED USE OF PROPERTY: _____

APPLICATION CHECKLIST:

- APPLICATION FEE
- ORIGINAL (ON MYLAR, TRACING CLOTH OR SIMILAR MATERIAL) AND TWENTY-FIVE (25) PRINTS THEREOF SUBMITTED TO SECRETARY OF PLANNING COMMISSION AT LEAST 15 DAYS PRIOR TO MEETING
- ABSTRACT OF TITLE CERTIFIED TO DATE WITH AN ATTORNEY'S OPINION OR IN THE ALTERNATE TITLE INSURANCE OF OWNERS POLICY USING THE STANDARD ALTA OWNERS POLICY OF TITLE SHOWING THE NAME OF THE OWNER OF THE LAND AND ALL OTHER PERSONS WHO HAVE AN INTEREST IN OR AN ENCUMBRANCE ON THE REAL ESTATE WHICH IS SUBJECT OF THE PLAT. CONSENT OF ALL SUCH PERSONS SHALL BE SHOWN ON THE PLAT

AND A CERTIFICATE OF APPROVAL SHALL BE REQUIRED FROM THE CITY ATTORNEY.

- CERTIFICATE SHOWING ALL TAXES AND SPECIAL ASSESSMENTS DUE AND PAYABLE HAVE BEEN PAID IN FULL: OR IF SUCH TAXES HAVE BEEN PROTESTED AS PROVIDED BY LAW, MONIES OR OTHER SUFFICIENT ESCROWS GUARENTEEING SUCH PAYMENT OF TAXES IN THE EVENT THE PROTEST IS NOT UPHELD, MAY BE PLACED ON DEPOSIT WITH SUCH OFFICIALS OR GOVERNING BODIES TO MEET THIS REQUIREMENT.
- COPY OF DEED RESTRICTIONS OR COVENANTS AND RESTRICTIONS APPLICABLE TO THE SUBDIVISION.
- CERTIFICATION FROM REGISTERED LAND SURVEYOR THAT ALL PERMANENT MONUMENTS REQUIRED HAVE BEEN SET OR ARE UNDER CONTRACT TO BE SET.
- DEVELOPMENT PLAN: A PLAN SHWOING THE SIZE AND LOCATION OF ALL IMPROVEMENTS TO BE MADE IN THE SUBDIVISION, SUCH AS CURB, GUTTER, STREET PAVING, SIDEWALKS, WATER AND SEWER LINES. THE PLAN ALSO DECLARES A TIME SCHEDULE AS TO WHEN THE SUBDIVIDER INTENDS TO MAKE IMPROVEMENTS PRIOR TO OPENING THE SUBDIVISION FOR DEVELOPMENT.
- LETTER OF CREDIT AS PER CITY POLICY.
- ALL ITEMS AS REQUIRED BY PART VI, SECTION 6 OF THESE REGULATIONS.

**Full list of requirements can be found in the City of Great Bend Subdivision Regulations. These regulations can be accessed on our website at www.greatbendks.net or by contacting Building Inspections at 620-793-4106.

I hereby certify that statements contained in this application are true and correct.

I understand that when the Final Plat has been approved, certified and acknowledged as provided, it shall be filed and recorded in the Office of the Register of Deeds, Barton County, Kansas. Two mylar copies of the recorded Plat as certified by the Register of Deeds shall be filed with the Secretary of the Planning Commission. The developer shall be responsible for all filings.

Signature of Property Owner

Printed Name of Property Owner

Signature of Developer

Printed Name of Developer

City Use Only

Date Application Received: _____ Date Preliminary Plat Approved: _____

Planning Commission Action

APPROVE DISAPPROVE

Date: _____ By: _____
Chairman of Planning Commission

*Final Plat shall be approved or disapproved by the Planning Commission within 60 days of its submission date. If the Planning Commission disapproves, it shall advise the subdivider in writing of the reason for such disapproval. If the Planning Commission finds that the Final Plat conforms to this ordinance and the approved Preliminary Plat, and the requirements of Parts VII and VIII have been accomplished, it shall endorse the Final Plat as previously shown, and submit it to the Governing Body for approval and acceptance of dedications.

Governing Body Action

APPROVE DISAPPROVE

Date: _____ Type of Action: _____

*Final Plat shall be approved or disapproved by the Governing Body within 30 days of its receipt thereof. If the Governing Body fails to act within the time limit, the Final Plat shall be deemed approved, unless the subdivider shall have agreed in writing to extend or waive such time limitation. The Governing Body's approval of the Final Plat and any dedications shall be shown on the Plat as provided previously. If the Governing Body disapproves the Plat, it shall advise the subdivider in writing of the reasons for such disapproval.