

**MINI-BUS GUIDELINES**  
**792-3859**

1. Please pay driver when boarding the bus.
2. The bus is available **Monday - Friday 8 a.m. - 5 p.m.**  
**No weekend services**  
On pre-scheduled appointment basis, the fare is **\$1.50** for one way or **\$3.00** round-trip.  
For each **Extra stop \$1.00**. Passengers are limited to **2 stops in a day**, (excluding Lunch.)
3. Passengers must call by **5:00 p.m. the day before** for scheduling rides. Rides for **Monday** must be scheduled by **5:00 p.m. Friday**. Three un-canceled pre-scheduled rides are grounds for eviction from bus usage.
4. Drivers will not wait more than **5 minutes** for anyone to board the bus. If not on board within **5 minutes** the driver will leave and will not return that day.  
**Buses are not allowed to operate outside the City Limits.**
5. Buses will not pick up passengers where ramps, walks, steps, etc. **are not clear of snow & ice.**
6. Everyone, including handicapped persons. Must be at the door (in the case of nursing homes you must be at one of the main entrances) in order for us to transport. Everyone must have all of their things ready and waiting at the door-drivers **will not go into house**  
To collect belonging for anyone. **You should be ready 15 minutes before your appointment time, because** of our schedules we are sometimes early.
7. Handicapped individuals, not able to care for themselves must be accompanied. Passengers may not be transported seated on three wheeler type wheelchairs (little rascal, etc.)
8. Do not disturb driver while bus is in motion. Passengers must not harass the driver or other passengers.
9. Passengers must stay seated while bus is in motion.
10. **No Smoking, Profanity, eating, drinking, or pets are allowed on the buses.**
11. Meal riders will be taken directly home after lunch. Unless arrangements have been made according to the above guidelines.
12. Anyone who does not adhere to these guidelines can and will be prohibited from using the bus.
13. Concealed weapons are prohibited on General Public Transportation per Section 11 of FTA requirements.

**Mini-Bus Service--Commission on Aging**